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NOTICE OF MEETING **CABINET**

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will meet on

THURSDAY, 26TH JANUARY, 2017

At 7.30 pm

in the

COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF CABINET

COUNCILLORS SIMON DUDLEY, CHAIRMAN (CHAIRMAN)
PHILLIP BICKNELL, (HIGHWAYS AND TRANSPORT)
DAVID COPPINGER, (ADULT SERVICES & HEALTH INCLUDING SUSTAINABILITY)
CARWYN COX, (ENVIRONMENTAL SERVICES INCLUDING PARKING)
GEOFF HILL, (CUSTOMER AND BUSINESS SERVICES, INCLUDING IT)
DEREK WILSON, (PLANNING)
NATASHA AIREY, (CHILDREN'S SERVICES)
MJ SAUNDERS, (FINANCE)
SAMANTHA RAYNER, (CULTURE & COMMUNITIES)
JACK RANKIN, (ECONOMIC DEVELOPMENT AND PROPERTY)

PRINCIPAL MEMBERS ALSO ATTENDING: COUNCILLORS CHRISTINE BATESON (NEIGHBOURHOOD PLANNING AND ASCOT & SUNNINGS), LISA TARGOWSKA (HR & LEGAL), DAVID EVANS (MAIDENHEAD REGENERATION AND MAIDENHEAD) AND STUART CARROLL (PUBLIC HEALTH AND COMMUNICATIONS)

Karen Shepherd - Democratic Services Manager - Issued: Wednesday, 18 January 2017

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Karen Shepherd** 01628 796529

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence	
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest	7 - 8
3.	<u>MINUTES</u> To consider the Part I minutes of the meeting held on 15 December 2016 To note the Part I minutes of the meeting of the Cabinet Regeneration Sub Committee held on 13 December 2016 To note the Part I minutes of the Cabinet Participatory Budget Sub Committee held on 19 December 2016	9 - 28
4.	<u>APPOINTMENTS</u>	
5.	<u>FORWARD PLAN</u> To consider the Forward Plan for the period February to May 2017.	29 - 40
6.	<u>CABINET MEMBERS' REPORTS</u> <u>Environmental Services</u> i. Delivering Differently in Operations & Customer Services - CCTV & Control Room Services <u>Environmental Services / Maidenhead Regeneration and Maidenhead</u> ii. Parking Provision for the Borough <u>Finance</u> iii. Financial Update	41 - 58 59 - 68 69 - 82
7.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u> To consider passing the following resolution:- "That under Section 100(A)(4) of the Local Government Act 1972, the public	

be excluded from the remainder of the meeting whilst discussion takes place on items 8-9 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"

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MEMBERS' GUIDANCE NOTE

DECLARING INTERESTS IN MEETINGS

DISCLOSABLE PECUNIARY INTERESTS (DPIs)

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

PREJUDICIAL INTERESTS

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

DECLARING INTERESTS

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

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Agenda Item 3

CABINET

THURSDAY, 15 DECEMBER 2016

PRESENT: Councillors Simon Dudley (Chairman), Phillip Bicknell, Carwyn Cox, Geoff Hill, Derek Wilson, Natasha Airey, MJ Saunders, Samantha Rayner, Jack Rankin

Principal Members and Deputy Lead Members also in attendance: Christine Bateson, Lisa Targowska, David Evans, Stuart Carroll and David Hilton

Also in attendance: Councillor Malcolm Beer, Councillor Edward Wilson and Councillor Lynne Jones

Officers: Rob Stubbs, Alison Alexander, Louisa Dean, Russell O'Keefe, David Scott, Karen Shepherd and Andy Jeffs

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Coppinger

DECLARATIONS OF INTEREST

Councillor Bateson declared an Interest in the item 'Providing Safer Routes to Charters School' as a Governor of Charter School, which was located in her ward. She remained in the room for the duration of the discussion and voting on the item.

MINUTES

RESOLVED UNANIMOUSLY: That:

- i) The Part I minutes of the meeting held on 24 November 2016 be approved.**
- ii) The Part I minutes of the Cabinet Local Authority Governors Appointments Sub Committee held on 24 November 2016 be noted.**

APPOINTMENTS

The Chairman welcomed Andy Jeffs, who had recently been appointed as Interim Strategic Director of Operations and Customer Services.

The Chairman commented that he had spent the day visiting staff in various council buildings. He placed on record his thanks, on behalf of all councillors, to all staff for their hard work in 2016.

FORWARD PLAN

Cabinet considered the contents of the Forward Plan for the next four months and noted the changes that had been made to the plan since the last meeting. In addition it was noted that:

- The item 'Review of Participatory Budgeting,' scheduled for January 2017 was no longer required following a decision taken at Full Council on 13 December 2016.

- The item 'Children's Services Improvement Plan,' scheduled for January 2017 would be incorporated into a report in March entitled 'Children's Services Business Plan'

CABINET MEMBERS' REPORTS

A) DELIVERY OF CHILDREN'S SERVICES

Members considered the progress of the workstreams relating to Delivery of Children's Services, including identification of support service functions. The Lead Member reminded Cabinet that at its meeting on 29 September 2016, approval was given to enter in partnership with Richmond and Kingston councils for the delivery of children's services through Achieving for Children. The report set out the progress on implementation, leading to a 1 April 2017 transfer, together with an update on the matters reserved to the councils to agree and the volume and value of the Royal Borough's shareholding in the company.

There has been considerable progress on implementation across the three councils and nine workstreams, including communications, finance and HR. In addition, officers had been working through the level of resource required for support functions to support children's services when transferred into Achieving for Children. A consistent methodology had been applied across the council to ensure that the appropriate resources, whether staff or cash equivalent, were transferred as well as to secure the right level of support services retained in the local authority.

There were currently 16 reserved matters for the owners of Achieving for Children. The Royal Borough would adopt the same reserved matters but had requested additional reserved matters for any developments which may impact on existing pan-Berkshire or East Berkshire arrangements or decisions significantly affecting two or more wards.

Richmond and Kingston had agreed that the Royal Borough could join the partnership taking a 20% shareholding, on the basis that they wanted to grow the company to include five local authorities. Each new partner would take a 20% shareholding until all five partners, including the founding councils, owned 20% each. If it proved impossible to grow the company to five local authorities, the Royal Borough would be given the opportunity to increase its shareholding to 33%. The timeframe for this expansion was likely to be over the next three to five years. The report requested Cabinet to delegate authority to the Leader, Lead Member for Finance and Managing Director/Strategic Director Adult, Children and Health Services to negotiate and agree the value of the shares.

In relation to the statutory function of the Director of Children's Services, it was proposed that recruitment to this post should take place in February/March 2017 from an internal pool of the Deputy Director Health, Early Help and Safeguarding and the Head of Schools and Educational Services. The Managing Director/Strategic Director Adult, Children and Health Services would continue to deliver the statutory function of Director of Children's Services until the end of June 2017 to enable a three month handover and ensure stability.

The Chairman referred to a decision taken earlier in the week in relation to York House which, subject to planning permission, agreed to refurbish and expand the building for completion in mid 2018. Royal Borough, AfC and Optalis staff would be located there once works were complete, with offices and IT facilities befitting their

importance. The Lead Member for Highways and Transport commented that he had this week heard positive news from the Crown Estate which would increase parking in the town centre.

The Lead Member for Finance commented that the transformation required to bring three organisations together needed to be handled with extreme care. Transformational risks were often underestimated. Focus would ensure improved resilience once the destination was reached, and no loss of resilience during the journey.

The Chairman congratulated both officers and the Lead Member. Councillor Jones echoed these comments and commented that reports coming through gave evidence and reasoning.

The Lead Member commented that an LGA peer review had been undertaken the previous week. She reassured residents that the move to AfC was not a handover; the borough would be equal partners and would take its learning with it. The Children's Services Overview and Scrutiny Panel would continue to receive a report on the peer review in January 2017.

The Managing Director was asked to send a letter to Richmond, Kingston and AfC explaining the decisions taken at the meeting.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. Notes the progress on workstreams and high level implementation plan.**
- ii. Notes the progress on identification of the level of resource required for support functions to support Children's Services within Achieving for Children.**
- iii. Approves the reserved matters in the Inter-Authority and Members' Agreement with London Borough of Richmond-upon-Thames and The Royal Borough of Kingston-upon-Thames, the co-owners of Achieving for Children.**
- iv. Approves the consideration for purchase of shareholding a 20% stake in Achieving for Children and recommends to Council that this is funded from the 2016/17 capital programme, delegating authority to the Leader, Lead Member for Finance and Managing Director/Strategic Director Adult Children and Health Services to negotiate and agree the value of the shares.**
- v. Confirms that the current Managing Director/Strategic Director Adult, Children & Health Services will continue to deliver the statutory function of Director of Children's Services for a three month period to 30 June 2017.**
- vi. Approves the recruitment of a Director of Children's Services to take effect from 1 July 2017 from the internal pool of Deputy Director Health, Early Help and Safeguarding and Head of Schools and Educational Services.**

B) DELIVERING DIFFERENTLY IN OPERATIONS AND CUSTOMER SERVICES - HIGHWAYS AND TRANSPORT SERVICES

Members considered a new operating model for Highways & Transport and the award of two new contracts for highway and transport services and works.

Members had received a revised report.

The Lead Member explained that the report covered three lots. Lot 2 was intended to remain in-house. Lot 3 would involve the transfer of 31 staff to the Project Centre Ltd or Volker Ltd under TUPE conditions. Overview and Scrutiny had asked about legal costs; it was confirmed that these would be expended through Shared Legal Solutions within the current contract. The like-for-like savings were approximately £90,000 per annum along with £300,000 from optimisation savings. Approximately 80,000 highway trees required inspection; there was a backlog. A new recommendation had been included in the revised report to take this into account. At a cost of £100,000 per annum, 20,000 trees would be inspected.

The Lead Member explained that senior officers believed the proposals would work in a similar way to the Veolia contract. To say there would be no risks would be wrong but the proposals would improve resilience. The council would retain day to day control. The Managing Director explained that a report would be submitted to Employment Panel in January 2017 on the new structure. It was clear that the identification of staff to transfer and those to be retained to deliver contractual arrangements and maintain services was key. The Interim Strategic Director of Operations and Customer Services commented that a lot of work had been undertaken to ensure any risks were mitigated and the savings highlighted would be fully achievable.

The Lead Member for Finance commented that the services under discussion were ones that had an extraordinarily high profile with residents. It was therefore important that an innovative, creative and focussed approach was taken to ensure services continued to be delivered at commercially focussed rates.

Councillor Jones highlighted that she had raised concerns at the Overview and Scrutiny Panel meeting about the report, which was published just 24 hours before the meeting. The proposals represented a fundamental change in the way a range of services were delivered and was an area that had its own way of working with residents and councillors. Unfortunately the report did not set out how the service would operate in the future. The council had seen the success of the Veolia contract, however this area was routine; it could not be said the same for the departments affected. There was no evidence in the report to convince her of the viability of the proposal. A case study of another council that had successfully outsourced the service would have been useful. Some councils had since returned services in house – why? Councillor Mrs Jones acknowledged the benefit of resilience but questioned the risk of losing knowledge bases. She had not seen a business case for the proposal, or any service specifications. Outsourcing gave little or no savings but increased risks. There was no detail to allow proper scrutiny to take place and she felt this made a mockery of the system.

The Chairman stated that he had confidence in the proposals. Senior officers had undertaken the necessary work. He agreed that a case study would have been useful.

Control would be dealt with in the contractual terms and be dealt with through the legal process.

Councillor Beer referred to a lengthy statement he had made at the Overview and Scrutiny Panel about the process not working. The concept of Cabinet was backed up and supported by Panels with the time to scrutinise. He shared the concerns of Councillor Jones in relation to the loss of expertise, particularly in areas such as flooding. He highlighted that an ongoing tree inspection regime was needed and asked what happened after two years?

The Chairman confirmed that the recommendation was for £100,000 to be spent per annum and was baked into budgets. After four years when all trees would have been inspected, a review would be undertaken. He highlighted that staff employed by the borough could leave at any point, but the proposal would put in place contractual arrangements that would have to be fulfilled, therefore the certainty of services was improved. The Lead Member commented that a former employee of 20 years standing with great knowledge of flooding issues in the borough had been involved in the presentation on the contract. It was noted that the Highways, Transport and Environment Overview and Scrutiny Panel had been fully supportive of the proposals. The Corporate Services Overview and Scrutiny Panel had not; the Lead Member had not been present. Officers were requested to ensure Lead Members were invited to all relevant Panels.

RESOLVED UNANIMOUSLY: That:

- i. Volker Highways Ltd is awarded the contract to provide Lot 1: Highways Management & Maintenance for a period of five years with the option of an extension for two further years subject to satisfactory performance each year.**
- ii. The Traffic Management and ancillary services contract, Lot 2, is deferred, until January 2017 pending further review of required services and costs.**
- iii. Project Centre Ltd is awarded the contract to provide Lot 3: Highway & Transport Professional Services for a period of five years with the option of an extension for two further years subject to satisfactory performance each year.**
- iv. The Strategic Director of Operations and Customer Services and Head of Legal Services in consultation with the Lead Member for Highways and Transport is authorised to complete the appointment process in accordance with Council Contract Rules.**
- v. The Strategic Director of Operations and Customer Services in consultation with the Lead Member for Highways and Transport is authorised to restructure the Highways & Transport service to support the new operating model, subject to approval from Employment Panel in January 2017.**
- vi. Cabinet awards the tree inspection work, to Volker Highways Ltd. to the value of £100,000 per year**

c) DELIVERY OF ADULT SERVICES

Members considered the business case relating to the Delivery of Adult Services, the progress on implementation and the identification of the level of support services functions that should transfer to Optalis by April 2018.

The Principal Member for Public Health and Communications presented the report. The proposal to transfer to Optalis would bring benefits of scale to residents in terms of service delivery, and staff in terms of career opportunities. It would also give the borough the opportunity to sell its services in return for profit. All staff directly affected would be TUPE transferred, including pension rights. The current management structure would be retained and staff would remain located at current sites. There would be two operating companies, one for the local authority work and one to operate as a trading company. A board with an independent Chairman would sit above the two companies. A Shareholder Board would also be set up, including borough representatives Councillors Quick, Story and Saunders.

Member noted that work was being undertaken in relation to support staff. Optalis would purchase services from the borough, for example IT, for one year while the situation was reviewed.

The Lead Member for Finance commented that he had been heavily involved in transformation projects in his own career. He was pleased to be able to play a role in the governance aspects. The complex and regulatory nature of the services meant that it was appropriate to have two separate companies to undertake the work and ensure a clear focus. This was not an over-complication, nor did it undermine transparency.

The Principal Member for Maidenhead Regeneration and Maidenhead commented that he had been affected by a number of mergers in his personal life. Each one had opened up opportunities for staff in a larger organisation.

The Principal Member highlighted that, in relation to the comments from Overview and Scrutiny, the nominated councillors had been chosen because of their skills and expertise and also their availability. The comments from the co-optee Sheila Holmes would be taken on board and fed into future versions.

The Managing Director explained that staff at a management level had been involved at the initial stages to design the proposal, then further consultation had take place at lower levels. Large sessions had been held, followed by bi-weekly open door sessions.

The Chairman thanked Sheila Holmes for her involvement, particularly in the scrutiny process; she was a great advocate.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. **Notes the content of the full business case and implementation timelines to enable safe transfer of adult social care services to Optalis Limited on 1 April 2017.**
- ii. **Approves the Council representatives on the Optalis Holding Limited Board as Cllr Quick, Cllr Saunders and Cllr Story.**

iii. Notes the progress on identification of the level of resource required for support functions to support Adult Services within Optalis Limited.

D) ADOPTION OF THE INDOOR SPORT & LEISURE STRATEGY AND THE PLAYING PITCH STRATEGY

Members considered approval for the adoption of the Indoor Sport and Leisure Facility Strategy and Playing Pitch Strategy as documents which in planning terms formed part of the evidence base for the Borough Local Plan.

The Lead Member explained that 42.3% of residents in the borough took part in 30 minutes of moderate sporting activity every week, compared to a national average of 35.8%. The borough had exceptional sporting facilities including Bisham Abbey, TVAC and Eton College. The recommendations included more investment in Windsor Leisure Centre, improvements at Charters Leisure Centre and upgrades at Cox Green and Furze Platt. The strategy also included the replacement of the Magnet Leisure Centre with a new facility at Braywick. The Playing Pitch Strategy explained that current demand was being met but future demand should be further investigated.

The Lead Member for Planning endorsed the proposals, which would provide vital evidence for the Borough Local Plan.

The Lead Member confirmed that aspirations to develop Charters Leisure Centre were included in the strategy.

Councillor Ed Wilson commented that the report focussed on providing new pitches in schools even though schools sometimes found it difficult to let them out for community use. Nothing was said about expanding community playing fields. He asked whether the council was happy to have children playing on boggy, muddy fields when shiny new pitches were inaccessible at local schools. He also asked what happened when a school became an Academy and referred to the situation at the Durand School in London where community facilities were transferred to a private company. There was a need for Academies to manage conflicts of interest, for formalised leases to be in place and all transactions to be within the law. He was concerned that current agreements in the borough were out of date, signed by the school rather than the Academy or its Trustees, and in some cases were incomplete or unsigned. He asked for an independent review to be undertaken and clear advice be issued to headteachers and Academy Trustees.

The Chairman commented that the Durand Academy was a case study in the way things should not be done. The Lead Member explained that money was spent on pitches if issues were raised by ward councillors; £50,000 was being spent on drainage issue at the Broom Farm playing field, the council had recently purchased Thriftwood Farm. In relation to leases, the Lead Member explained that Academies were subject to 125 year leases. The freehold was not transferred so the borough kept control. This required an Academy to seek permission to do anything significant and apply to the Secretary of State if they wanted to sell land. Each academy was a one-off transfer so a standard could not be applied in lease agreements.

The headteacher at Dedworth, where £250,000 had been invested on a new all-weather pitch, had confirmed that the pitch was used during the daytime for PE lessons, and for after school and lunchtime practices. He had reported that pupils were more engaged in lessons and keen to develop their skills more quickly. The Site

Manager had confirmed there was a mutual respect for the pitch by outside users. Both pupils and the community therefore benefitted.

Councillor Beer commented that TVAC had been well used in the first few years but little had been heard once it transferred to a management company. Unfortunately schools had been unable to release pupils to use the facility because of a number of issues including travelling times. He was aware via a former councillor that the pitch at the Windsor Boys' School had a fund to ensure ongoing maintenance could be undertaken.

The Principal Member for Neighbourhood Plans and Ascot & the Sunnings commented that Charters, which had become an Academy three years previously, opened its pitches to the community in the evenings and weekends, which worked very well.

The Chairman suggested an additional recommendation in light of the discussion about current agreements.

RESOLVED UNANIMOUSLY: That Cabinet:

i. Adopt the Indoor Sport and Leisure Facility Strategy 2016-2021.

ii. Adopt the Playing Pitch Strategy 2016-2021.

iii. Request the Culture and Communities Overview and Scrutiny Panel establish a Task and Finish Group to undertake a review of all legal agreements and finances of school-located playing fields subject to community use agreements.

E) DELIVERING DIFFERENTLY IN OPERATIONS AND CUSTOMER SERVICES - CIVIL ENFORCEMENT OFFICER AND COMMUNITY WARDEN SERVICES

Members considered third party service provision for Civil Enforcement services.

The Lead Member explained that after consideration of concerns raised by other Members, research and visits to Westminster, it was proposed that Community Wardens be removed from the scope of the proposal. The proposal was therefore to conduct a procurement exercise for third party provision of Civil Enforcement Services. A pilot exercise had been undertaken since August 2016 with a private contractor working alongside borough officers. There had been some complaints but this was the nature of the beast in parking enforcement. Up to 50 requests for parking permit schemes were made each year; the borough could only provide 10. Once a scheme was put in there was then a reasonable expectation for it to be enforced.

The Principal Member for HR and Legal commended officers and the Lead Member; it was a credit to all involved that they held their hands up to amending what had originally been planned. This should provide confidence that all views were taken into account. The Chairman commented that he had met with a number of Community Wardens earlier in the day who were completely focussed on providing a bridge between the council and residents. He was concerned that parking enforcement could be too zealous; it was not acceptable to be ticketed if a car was just inches out of a bay. He asked for safeguards to be put in to whatever proposal was brought back in April 2017. In relation to licensing he also had concerns that residents, in particular young people, were being ripped off by Hackney Carriage drivers refusing to give metered fares. More enforcement was required.

The Lead Member for Finance commented that he was hugely sympathetic with those that undertook the role of parking enforcement. He had seen officers treated inappropriately, including racial abuse. The Lead Member had received three parking tickets in the borough, one of which had been withdrawn on appeal. He had paid both the others. Despite recent reports in the press he was confident that officers were hard working people doing their job and when mistakes were made, they were put right.

Councillor Jones echoed the comments of the Principal Member for HR and Legal, it was a process that had gone through review and reflection and come out with the right reasoning. The Lead Member for Highways and Transport commented that test purchasing of Hackney Carriage fares would be undertaken in the coming months. It was suggested that feedback should be sought from young people via social media.

The Lead Member for Economic Development and Property commented that when he had presented the savings report at Council on 13 December 2016 he had highlighted that savings had not simply been plucked out of the air. Delivering Differently meant looking at alternative approaches.

The Chairman requested that the Managing Director write to each community Warden explaining that the council had amended its proposals for their role and thanking them for their services to residents.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. Agrees the amendment of the ‘in principle’ approval given by Cabinet on June 30, 2016, removing Community Warden services from the scope of the proposal and that third party service providers now be considered for Civil Enforcement services only**
- ii. Delegates authority to the Strategic Director of Operations & Customer Services in conjunction with the Lead Member for Environmental Services to conclude a competitive procurement process for the provision of Civil Enforcement services within the Royal Borough.**
- iii. Requests a further report be submitted to Cabinet in April 2017 detailing the outcome of the competitive procurement process and if appropriate seeking authority to award a contract to the preferred bidder**

F) PROVIDING SAFER ROUTES TO CHARTERS SCHOOL

Members considered four actions, at a cost of £120,000, to improve walking and cycle routes.

Cabinet was addressed by Jo Smith. Ms Smith explained that she was the mother of two children at Furze Platt Infant and Junior Schools. The route to school included Oaken Grove, a long and straight road that cars raced down. During school hours cars parked on either side and there was only space for one car to drive down. Her child did not know if cars flashing their lights were to let him cross or not. A crossing had been put in place outside Courthouse School two years previously. In the consultation 87% of respondents had said yes; 37 people had said no. Parents did not give up despite resident complaints that a crossing would cause excessive noise, vibration

and have a visual impact. Parents still did not give up and eventually a phased implementation was agreed including bollards on grass verges, A-boards and repainted lines. There was a resident's consultation in spring 2016 about yellow lines as part of the phased approach. Officers felt that the mandate – 23 in favour, 21 against – was not strong enough to proceed. A second consultation, due to be held over the summer had still not been actioned. She had heard that there were 300 outstanding consultations across the borough. They may be in a queue, but they would not give up. Two years had elapsed, she asked that it did not become three.

The Chairman commented that the council needed to ensure important consultations were undertaken in a timely fashion. It was confirmed that the team that undertook the consultations would be one of the teams moving to the new external service provider. The Chairman highlighted that this third party would be contractually obliged to provide the service within a certain time period.

The Lead Member confirmed he would make enquiries with officers to see why the process had taken so long, and respond to Ms Smith in writing. He explained that the report before Members was instigated by the Cabinet meeting held at Charters School in September 2016, where pupils had raised questions about safe routes to the school. Two physical changes were proposed: traffic signals at Dry Arch Road and a new footbridge at Devenish Road.

In relation to option 1 the Lead Member advised that the comments were to be amended to state that neighbouring properties including Sunningdale School would be consulted on the proposed design. In relation to option 12, this would be amended at the request of the headteacher of Charters School to read:

This would provide a traffic-free route to Sunninghill. An informal approach to the owners of the Charters estate by a third party suggested that they would not be prepared to allow such a route to be constructed, since residents are concerned about the impact on their privacy. The Royal Borough will make a formal approach to see if a scheme can be achieved that would address their concerns

Two other actions were: to look into options for a wider footpath outside Heathermount School and that planning applications from private properties along Devenish Road would be monitored as the council did not own the frontage. Outside of the report, a shared cycle path was being designed from Bracknell, the existing crossing at the racecourse was being upgraded to a toucan crossing and further upgrades were being made at Wells Lane. It was confirmed that the difference between a pelican crossing and a toucan crossing was that it could be used by both pedestrians and mounted cyclists.

Councillor Beer stated he was very supportive of the report. However he was concerned that costs of individual schemes had not been given therefore it had been difficult for the Overview and Scrutiny Panel to see if appropriate weight had been given to the different options. One of the proposals was on the A330 in an area with few houses and few children; this may not represent value for money. The idea of approaching individual properties through planning applications could be dangerous if children had to move between paved and unpaved areas along the road.

The Chairman asked Ms Smith to send him an email directly about the issues she had raised and he would take it up personally to ensure it moved through the system.

The Principal Member for Neighbourhood Planning and Ascot & the Sunnings commented that Dry Arch Road was very dangerous, she was pleased it was being addressed. The new footway on Elm Park would be worthwhile; the houses were varied inside but many were occupied by families. The A330 was one of the narrowest A roads in the country; at one point the footpath was just 18 inches wide.

RESOLVED UNANIMOUSLY: That Cabinet:

i. Approves through the Local Transport Plan capital programme:

- **Installation of traffic signals at Dry Arch Road rail bridge incorporating a pedestrian phase.**
- **Construction of a new footbridge on the western side of Devenish Road to the north of Elm Park.**
- **Discussion with Heathermount School to explore options for improving the narrow footway across their frontage.**
- **Seek to secure a strip of land to the rear of the existing footway across the front of properties on Devenish Road that come forward for planning permission.**

ii. Approves allocation of £50,000 from the 2017/18 Safer Routes to Schools budget and £70,000 from the 2018/19 budget for the four pieces of work.

G) SCHOOLS CAPITAL PROGRAMME 2017-18

Members considered schemes in schools to be funded through the 'Basic Need' grant in 2017/18.

The Lead Member explained that the annual report set out the proposed capital spend ahead of February budget setting so that officers had the opportunity to tender for projects in good time. This enabled work in the summer holidays at the most competitive prices with least disruption to schools. In the past this approach had enabled the council to successfully deliver the relocation of Oldfield Primary school, the expansion at Riverside primary and smaller projects such as the conversion of the residence building at Manor Green special school. The report sought approval for £60,000 to start feasibility work on the higher priority schemes in the programme. The schemes set out in Appendix A had been prioritised to ensure that the Royal Borough met its statutory duties: namely the provision of sufficient school places and ensuring those spaces, where the council was responsible for the buildings, keeping the pupils safe, dry and warm so that they could learn effectively.

It was noted that the first ten schemes related to the previously approved expansion projects to ensure sufficient school places across the borough subject to approval by Council.

The schemes from 12 onwards had been prioritised with safeguarding, health and safety, water resistance and heating considerations in mind, based on the individual site maintenance assessments. The proactive approach would, as far as possible, avoid unexpected school closures or emergency repair costs. For example in recent years the council had planned the replacement of boilers for the Furze Platt schools: the Junior school was completed last year and it was recommended the Infant school boiler replacement in the coming year to complete the work on that campus. Managing health and safety risks was important approval was requested to ensure that the highest priority fire-risk and asbestos-risk projects were dealt with.

Expansion projects were funded through a mixture of Basic Need Grant and council funding which included section 106 contributions, while maintenance projects were funded by Schools Condition Grant from the Department for Education. The prioritised list in Appendix A totalled almost £1.2m and the council would not actually know the level of grant until the spring of 2017. It was expected that the grant would be about £1m and therefore some schemes towards the end of the list may be postponed into later years when they would be considered again with a higher priority where appropriate.

There were no Academy schools listed for maintenance work as that responsibility now sat with the Education Funding Agency and Academies had to bid to the Condition Improvement Fund. The most recent round closed on the 9 December 2016 with decisions due in the Spring.

Councillor Beer highlighted that the ward listed for The Windsor Boy's School was incorrect in the appendix. It was also noted that the line relating to school kitchen refurbishment related to a number of schools rather than just one.

RESOLVED UNANIMOUSLY: That Cabinet approves:

- i. The Children's Services 2017-18 capital bids, including them in the overall 2017-18 capital programme, subject to any changes that may be required to the Condition list of schemes following the grant allocation announcement and final approval at Council.**
- ii. The listed schemes being put out to tender.**
- iii. Variations to the list of condition schemes based on DfE grant allocation and requests the final allocation and schemes are reported to Cabinet in February 2017.**
- iv. £60,000 for feasibility work on schemes.**

H) COUNCIL TAX BASE 2017-18

Members considered the statutory requirement to set the council's tax base for Council Tax for 2017-18. The tax base was used by Thames Valley Police, Berkshire Fire & Rescue Authority, local parish councils as well as the borough for setting precepts and Council Tax next year.

The Lead Member explained that local council tax support, where the council provided 100% exemption for approximately 3700 properties was on a downward trend, it was therefore anticipated that it would cost £60,000 less in the coming year. The council was choosing to fully assist all parish councils who would otherwise lose out by receiving Rate Support Grant. The subsidy amounted to £64,000.

It was expected that 850 additional properties would be recorded in the borough. Officers had done an outstanding job in so many areas of transaction processing that the council was confident it would collect 99.5% of council tax.

RESOLVED UNANIMOUSLY: That Cabinet:

- (i) Approves the council tax base for the whole of the Borough area, for the year 2017-18 at 66,709.64 as detailed in this report and appendices.
- (ii) Approves a grant to Parishes to compensate them for the loss of tax base due to the delivery of Council Tax Support as a discount (see paragraph 3.2).

I) FINANCIAL UPDATE

Members considered the latest financial update.

The Lead Member stated that there were no material variations from the last report. It was expected that reserves at year end would be £1.2m above the required level. Overall, in comparison to challenging budgets that had been set, officers and Lead Members expected an outturn £435,000 better than the target.

The Adult, Children and Health budget totalled £57.2m. A net overspend of just under £200,000 was projected, a very small percentage in the face of a variety of challenges including Home to School charges and increasing demand for temporary accommodation.

Operations and customer services were reporting a projected underspend of £600,000 from a budget of £21.7m, due to a range of highly efficient transformation activities including raising revenue.

The Chairman highlighted that the borough had been commended by the Prime Minister and local MP for reducing council tax six years in a row, at Prime Minister's Question Time that week.

RESOLVED UNANIMOUSLY: That Cabinet:

- i) **Notes the Council's projected outturn position**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 9-10 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act

The meeting, which began at 7.30 pm, finished at 9.26 pm

CHAIRMAN.....

DATE.....

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CABINET REGENERATION SUB COMMITTEE

TUESDAY, 13 DECEMBER 2016

PRESENT: Councillors Simon Dudley (Chairman), Jack Rankin (Vice-Chairman), Phillip Bicknell, Carwyn Cox, Samantha Rayner, Derek Wilson and David Coppinger

Principal Members also in attendance: Councillors Bateson and D. Evans

Deputy Lead Member also in attendance: Councillor Hilton

Officers: Russell O'Keefe, Karen Shepherd, Alison Alexander, Shauna Hichens and Rob Stubbs

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Saunders

DECLARATIONS OF INTEREST

Councillor Cox declared an interest in the item 'Land at Ray Mill Road East – Appointment of a Development Partner – Update' as he lived across the road from the site. He left the meeting for the duration of the discussion and voting on the item.

Rob Stubbs and Russell O'Keefe declared interests in the item 'RBWM Property Company Initial Business Plan' as directors of the company.

MINUTES

RESOLVED UNANIMOUSLY: That the Part I minutes of the meeting held on 24 October 2016 be approved.

RBWM PROPERTY COMPANY INITIAL BUSINESS PLAN

Members considered approval of the Company's initial five year business plan.

The Lead Member explained that the company had recently been renamed following fair criticism in relation to transparency. The plan aimed to achieve three things:

- To best put the council's assets to use for the council tax payer and resident, by turning assets as efficiently as possible into revenue generating streams. It was clear this did not mean selling off land holdings.
- Developing an affordable housing property portfolio to ensure the borough was a place for everybody.
- Being a key part of Maidenhead regeneration by increasing housing in the town centre

The key principles were noted as:

- Ensuring assets were not simply disposed of.
- No overall cost to the council tax payer

- Providing strategic direction; the shareholder operating protocol ensured transparency in decision making including proper consultation.

The Lead Member explained that by the end of the five year period it was anticipated that the asset base would amount to £45m with dividends of over £600,000, which represented 1% of council tax. During the five to ten year period, arrangements with Joint Ventures and the development of the golf club site would mean the release of further assets. It was noted that the activity was undertaken by the property company as it could not be legally undertaken by a local authority.

The Chairman highlighted the severe lack of affordable housing supply in the borough. One of the few schemes being developed at Stafferton Way involved the building of the affordable units at the very end of the development. The Strategic Director explained that the new Affordable Housing Guidance approved at Cabinet in November 2016 would help to stop such situations occurring in future. The Chairman requested that in future S106 agreements be signed off by the Lead Members for Planning and Housing.

It was noted that Housing Solutions had approximately 4000 properties, therefore an additional 1000 would make a significant difference.

The Chairman requested that through the property company shareholder board, more work should be undertaken to define 'affordable housing' and whether 80% was the right figure.

The Head of Finance explained that the loan had been frozen for two years to allow the company to get off the ground, it would then start paying back at a level of interest above that of the Public Works Loan Board. The financial statement included an element in relation to property; any rental agreements would be reviewed on a five year basis. Councillor Bicknell suggested this should be agreed in the definition of affordable housing.

It was noted that a new property company Managing Director had been appointed from January 2017 on an interim consultancy basis. The costs had been capitalised.

The Strategic Director confirmed that detailed reviews of the proposals put forward by housing associations had been undertaken; the process was now at the final stage of appointing a provider, who should be in place at the beginning of the new year. Shared ownership was not implicitly included in the business plan, but providers had been asked as part of the tender process to explain how they could support the company in shared ownership. The Chairman asked for work to be undertaken to see if any of the 138 units could be set up as shared ownership rather than just affordable rent. It was noted that this would require agreement of a scheme with a housing association and to be recognised by a lender through a commercial agreement. Part of the work to develop a scheme would be to look at tax liabilities as the property owner. It was noted that shared ownership would not be lost if a property was sold; the housing association would usually manage this process on behalf of the property company.

Members noted that the shareholder operating protocol set out the thresholds and mirrored the financial levels in the borough constitution. Any loan or capital injection would require Cabinet or Full Council approval.

Members noted that the Key Worker scheme was advertised on the borough website. Anyone applying for a Key Worker post at the council could at the same time register interest in the scheme. All schools had been notified and would be using it in their advertising.

The Chairman suggested that some of the eight units in York Road should be considered for affordable rent, and possibly shared ownership. The Lead Member highlighted that there was a trade off as more affordable housing meant less revenue. The Chairman added that the company should develop and apply a shared ownership product for some supply as soon as possible.

It was confirmed that housing associations used affordability models to assess affordability as properties came up for review.

RESOLVED UNANIMOUSLY: That Cabinet Regeneration Sub Committee:

- i. Notes and approves of the initial five year Business Plan.**
- ii. Approves initial budgets of £200,000 and £400,000 respectively in order to undertake works at 16 and 18-20 Ray Mill Road subject to planning being successfully approved.**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 6-11 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act

The meeting, which began at 5.30 pm, finished at 6.48 pm

CHAIRMAN.....

DATE.....

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CABINET PARTICIPATORY BUDGET SUB COMMITTEE

MONDAY, 19 DECEMBER 2016

PRESENT: Councillors Christine Bateson, Geoff Hill and Natasha Airey

Also in attendance: Councillor Samantha Rayner

Officers: David Scott, Anna Trott and Andy Carswell

APOLOGIES FOR ABSENCE

No apologies for absence were received.

DECLARATIONS OF INTEREST

No declarations of interest were noted.

MINUTES

The minutes of the meeting held on Wednesday, August 17th were agreed as a true and accurate record.

MEMBER PARTICIPATORY BUDGETS

The Head of Governance, Partnerships, Performance and Policy informed the Sub Committee that more Members had committed funds to projects since the last meeting; however, there were still more who had not yet committed any funding.

The Principal Member for Neighbourhood Planning, Ascot & The Sunnings & Communications indicated that she thought that she had set aside funding for new bike sheds at Charters School, but this was not reflected in the report. The Head of Governance, Partnerships, Performance and Policy said that this would be double checked.

The Cabinet Member for Children's Services asked if Members who had outstanding funds to allocate had been sent email reminders requesting that they commit to a project. She stated that she could not recall receiving any correspondence to this effect. The Head of Governance, Partnerships, Performance and Policy said this would be checked and reminders would be sent to Members via email.

The Chairman asked what would happen to the money in any unallocated budgets, after Council agreed to discontinue the Cabinet Participatory Budget Sub Committee. The Head of Governance, Partnerships, Performance and Policy stated that future Member Participatory Budget allocations are likely to be considered at Grants Panel instead. He added that a discussion on whether to allocate budgets quarterly or twice a year would take place at the next Annual Grants Panel.

RESOLVED UNANIMOUSLY: That the progress to date in implementing the Member Participatory Budgets programme for 2016/17 be noted.

NEIGHBOURHOOD PARTICIPATORY BUDGET SCHEME - RESULTS OF PUBLIC

VOTE

Members of the Sub Committee noted that the number of votes cast in the most recent round of the Neighbourhood Participatory Budget Scheme had fallen by 92 per cent compared to previous rounds. The Head of Governance, Partnerships, Performance and Policy stated that it was not known what had caused such a sharp decrease, but it was thought that voter fatigue may be a key factor.

The Strategy and Performance Manager noted that one of the projects that had applied for funding was already in receipt of Greenredeem points and suggested that in future projects should be encouraged to join the Greenredeem scheme.

After some discussion Members decided that the autumn round of projects should instead be encouraged to apply for funding from the Grants Panel, and that none of the projects that had applied for funding in this round of voting would be allocated any funds.

RESOLVED UNANIMOUSLY: That no funds are allocated to any projects in this round of voting for the Neighbourhood Participatory Budget Scheme. .

SCHOOLS PARTICIPATORY BUDGET SCHEME - RESULTS OF PUBLIC VOTE

Members noted the number of votes received and the appropriate weighting to be given to each of the school projects to have participated in the most recent round of voting.

It was noted that there were funds available from the last round of voting, as the full available amount of £33,000 was not allocated on that occasion. It was therefore decided that there was sufficient budget for the top six schools in the current round of voting to be given funding.

RESOLVED UNANIMOUSLY: That:

- **£6,000 be allocated to Maidenhead Nursery School**
- **£6,000 be allocated to Furze Platt Junior School**
- **£6,000 be allocated to The Windsor Boys' School**
- **£6,000 be allocated to Hilltop First School**
- **£6,000 be allocated to Eton Wick C.E First School**
- **£5,000 be allocated to The Lawns Nursery School**

It was noted that this was the final meeting of the Cabinet Participatory Budget Sub Committee after Council agrees to approve disbanding the Panel. The Chairman asked to place on record his thanks for everybody who had been involved with the Sub Committee.

The meeting, which began at 5.00 pm, finished at 5.22 pm

CHAIRMAN.....

DATE.....

Agenda Item 5

CABINET: 26 JANUARY 2017

FORWARD PLAN - CHANGES MADE SINCE LAST PUBLISHED:

ITEM	ORIGINAL CABINET DATE	NEW CABINET DATE	REASON FOR CHANGE
Unauthorised Traveller Development at Shurlock Road, Waltham St Lawrence	-	18/1/17 – (Cabinet Prioritisation Sub Cttee)	Urgent item
Review of Participatory Budgeting	26/1/17	-	No longer required
Future Royal Borough Service Model for Residents	26/3/17	23/2/17	Item brought forward
Children’s Services Improvement Plan Update	26/1/17	23/3/17	Incorporated into Children’s Services Business Plan report
Additional Library – Report of Consultation & Feasibility Studies	26/1/17	23/3/17	To allow further exploration of options
Selection of Joint Venture Development Partner Maidenhead Town Centre	8/2/17 (Cabinet Regeneration Sub Cttee)	16/3/17 (Cabinet Regeneration Sub Cttee)	To meet procurement timetable
Maidenhead Station Opportunity Area	8/2/17 (Cabinet Regeneration Sub Cttee)	16/3/17 (Cabinet Regeneration Sub Cttee)	Amended meeting date
Member Participatory Budgets	16/3/17 (Cabinet PB sub Cttee)	-	No longer required

Neighbourhood Participatory Budget Scheme – Results of Public Vote	16/3/17 (Cabinet PB sub Cttee)	-	No longer required
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FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

NB: The Cabinet is comprised of the following Members: Councillors Dudley (Leader of the Council and Chairman of Cabinet, incl. Housing), Coppinger (Deputy Chairman of Cabinet, Adult Services and Health, including Sustainability), Bicknell (Deputy Leader of the Council and Highways & Transport), Cox (Environmental Services incl. Parking), Hill (Customer and Business Services, incl. IT), D Wilson (Planning), Mrs N Airey (Children's Services), Saunders (Finance), S Rayner (Culture & Communities), Rankin (Economic Development and Property). Also in attendance (non-Executive): Councillors Bateson (Principal Member Neighbourhood Planning, Ascot & the Sunnings), Targowska (Principal Member HR and Legal), D. Evans (Maidenhead Regeneration and Maidenhead) and Carroll (Principal Member Public Health and Communications)

The Council is comprised of all the elected Members

All enquiries, including representations, about any of the items listed below should be made in the first instance to Democratic Services, Town Hall, St Ives Road, Maidenhead. Tel (01628) 796529. Email: democratic.services@rbwm.gov.uk

FORWARD PLAN

31 ITEM	Private Meeting - contains exempt/confidential information? See categories below.	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
1. Budget and Council Tax	Open -	Report which sets financial context within next year's budget is being set. The report includes a recommendation to Council of a Council Tax, it recommends a capital programme for the coming year and also confirms Financial Strategy and Treasury	Yes	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Adult Services and Health Overview and Scrutiny Panel 1 Feb 2017 Children's Services Overview and Scrutiny Panel 25 Jan 2017 Corporate Services Overview and Scrutiny Panel 19 Jan 2017 Crime &	Cabinet 9 Feb 2017	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
32		Management Policy.					Disorder Overview & Scrutiny Panel 24 Jan 2017 Culture and Communities Overview and Scrutiny Panel 24 Jan 2017 Highways, Transport and Environment Overview and Scrutiny Panel 31 Jan 2017 Planning & Housing Overview & Scrutiny Panel 30 Jan 2017		
2. Award Of Council Grants	Fully exempt - 3	To consider the award of grants to voluntary organisations	Yes	Lead Member for Culture and Communities (Councillor Samantha Rayner)	David Scott	Grants Panel	n/a	Cabinet 9 Feb 2017	
1. Future Royal Borough Service Model for Residents	Part exempt - 1, 2	The report will detail the service model of the council and propose a new leadership model	No	Chairman of Cabinet (Councillor Simon Dudley)	Alison Alexander	Internal	Corporate Services Overview and Scrutiny Panel 14 Feb 2017	Cabinet 23 Feb 2017	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
2.King's Court First School	Open -	To consider the outcome of a consultation on the future of the nursery class at King's Court First School, Windsor	No	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Public consultation	Children's Services Overview and Scrutiny Panel 14 Feb 2017	Cabinet 23 Feb 2017	
3. Council Performance Management Framework Quarter 3 2016/17	Open -	Report detailing performance of the Council against the corporate scorecard for quarter 3 2016/17	Yes	Chairman of Cabinet (Councillor Simon Dudley), Deputy Lead Member for Policy (Councillor Ross McWilliams)	David Scott	Internal process	Corporate Services Overview and Scrutiny Panel 14 Feb 2017 Culture and Communities Overview and Scrutiny Panel tbc	Cabinet 23 Feb 2017	
4. Determination of Admission Arrangements	Open -	Admission arrangements for RBWM schools need to be determined each year. This enables residents to know how many places are available at each school and how the application process works.	No	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel tbc	Cabinet 23 Feb 2017	
5. Financial Update	Open -	To receive the latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel	Cabinet 23 Feb 2017	

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ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
							14 Feb 2017		
6. Apprenticeships within the Royal Borough	Open -	Paper to address the boroughs low uptake of apprentices in general, an overview of the councils apprentice scheme and the new apprentice levy and action plan of activity to address these.	No	Lead Member for Economic Development and Property (Councillor Jack Rankin)	Kevin Mist	Internal process	Corporate Services Overview and Scrutiny Panel 14 Feb 2017	Cabinet 23 Feb 2017	
3. Maidenhead Station Opportunity Area – Options	Fully exempt - 3	Options on the proposed redevelopment of the Station Opportunity Area and delivery of a transport interchange	No	Principal Member for Maidenhead Regeneration and Maidenhead (Councillor David Evans)	Chris Hilton, Ben Smith	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet Regeneration Sub Committee 16 Mar 2017	
2. Selection of Joint Venture Development Partner Maidenhead Town Centre	Fully exempt - 3,4	A report for Members detailing the proposed outcome of the OJEU process to select a joint venture development partner	Yes	Lead Member for Finance (Councillor MJ Saunders), Lead Member for Economic Development and Property (Councillor Jack Rankin)	Chris Hilton	Internal process	Corporate Services Overview and Scrutiny Panel tbc – for noting as Full Council decision	Cabinet Regeneration Sub Committee 16 Mar 2017	Council 30/3/17

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
1. Standards and Quality of Education in Royal Borough schools – A Review of the Academic Year	Open -	The report outlines the achievements of schools in the Royal Borough and identifies areas where further development is required	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel 22 Mar 2017	Cabinet 23 Mar 2017	
35 2. Council Manifesto Tracker	Open -	An outline of performance against the Council's manifesto Commitments	Yes	Chairman of Cabinet (Councillor Simon Dudley), Deputy Lead Member for Manifesto Performance	David Scott	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 23 Mar 2017	
3. Shared Lives Options Update	Open -	Updating Cabinet on the progress of the Shared Lives project	No	Lead Member for Adult Services and Health (Councillor David Coppinger)	Hilary Hall	Internal process	Adult Services and Health Overview and Scrutiny Panel 16 Mar 2017	Cabinet 23 Mar 2017	
4. Children's Services Business Plan 2017-2018	Open -	To agree the Children's Services Business Plan 2017-2018 to be delivered through Achieving for Children	No	Lead Member for Children's Services (Councillor Natasha Airey)	Alison Alexander	Internal process	Children's Services Overview and Scrutiny Panel 22 Mar 2017	Cabinet 23 Mar 2017	
5. Additional Library – Report of Consultation &	Part exempt - 3	Following agreement in	Yes	Lead Member for Culture and Communities	Mark Taylor	Public & Parish	Culture and Communities Overview and	Cabinet 23 Mar 2017	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
Feasibility Studies		February to undertake feasibility studies into options for a new library this report provides an indication of likely costs for the potential new library		(Councillor Samantha Rayner)		consultation in Bray & Sunningdale Wards	Scrutiny Panel 21 Mar 2017		
6. Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 23 Mar 2017	
1. Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	David Scott	Consultation with schools	n/a	Cabinet Local Authority Governors Appointments Subcommittee 23 Mar 2017	
1. Home to School Transport - Post 16 Policy (Annual)	Open -	The Council's policy on providing Home to School transport is subject to annual review	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel 20 Apr 2017	Cabinet 27 Apr 2017	
2. Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel	Cabinet 27 Apr 2017	

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N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
							18 Apr 2017		
37 3. Intensive Family Support Project Annual Review	Open -	Review performance of the Intensive Family Support Project including payment by results information, case level information in relation to progress/outcomes and areas for improvement	No	Lead Member for Children's Services (Councillor Natasha Airey)	Alison Alexander	Internal process	Children's Services Overview and Scrutiny Panel 20 Apr 2017	Cabinet 27 Apr 2017	
4. Options to Meet School Place Demand from 2020 Across the Borough	Open -	The report sets out a forecast of likely demand for school places and the impact on choice and availability before outlining a range of proposals to ensure residents can continue to access high quality schools from 2020.	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel 20 Apr 2017	Cabinet 27 Apr 2017	
5. RBWM Trading Activities Update	Open -	A regular update to Cabinet on the activities of the two trading companies – RBWM Property Company Ltd and RBWM Commercial	No	Lead Member for Economic Development and Property (Councillor Jack Rankin)	Alison Alexander	Internal process	Corporate Services Overview and Scrutiny Panel 18 Apr 2017	Cabinet 27 Apr 2017	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
		Services.							
38 6. Delivering Differently in Operations & Customer Services – Civil Enforcement Officer	Fully exempt - 4	The report will provide an options appraisal for future delivery of Civil Enforcement services	Yes	Lead Member for Environmental Services (Councillor Carwyn Cox)	Craig Miller	Internal process	Crime & Disorder Overview & Scrutiny Panel 20 Apr 2017 Corporate Services Overview and Scrutiny Panel 18 Apr 2017 Highways, Transport and Environment Overview and Scrutiny Panel tbc	Cabinet 27 Apr 2017	
1. Council Performance Management Framework Quarter 4-	Open -	Report detailing performance of the Council against the corporate scorecard for quarter 4 2016/17	Yes	Chairman of Cabinet (Councillor Simon Dudley), Deputy Lead Member for Policy (Councillor Ross McWilliams)	David Scott	Internal process	Corporate Services Overview and Scrutiny Panel tbc Culture and Communities Overview and Scrutiny Panel 16 May 2017	Cabinet 25 May 2017	
2. Financial Update	Open -	Latest finance update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 25 May 2017	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
3. Flooding Monitoring	Open -	An update on national and local developments relating to flooding.	Yes	Lead Member for Highways and Transport (Councillor Phillip Bicknell)	Ben Smith	Internal process	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2017	Cabinet 25 May 2017	
4. Shared Services Update	Open -	To provide an update to Cabinet on the progress of the corporate shared services initiative	No	Chairman of Cabinet (Councillor Simon Dudley)	Alison Alexander	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 25 May 2017	
39 1. Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	David Scott	Relevant schools and governing bodies	n/a	Cabinet Local Authority Governor s Appointments Sub Committee 25 May 2017	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	<p>Information which reveals that the authority proposes</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enactment.</p>
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Title:	Delivering Differently in Operations & Customer Services – CCTV & Control Room Services
Contains Confidential or Exempt Information?:	Main Body of Report – Part I YES – Appendix F, G & H - Part II - Not for publication by virtue of Paragraphs 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.
Member reporting:	Councillor Carwyn Cox, Lead Member for Environmental Services including Parking
Meeting and Date:	Cabinet 26 January 2017
Responsible Officer(s):	Andy Jeffs, Interim Strategic Director of Operations & Customer Services
Wards affected:	All

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REPORT SUMMARY

Cabinet, at its meeting of 30 June 2016, considered a proposal to undertake an initial review of the CCTV function. This report sets out the findings of the initial review of the Council's CCTV system and proposes a further full technological review be undertaken, reported to Cabinet in August 2017, to investigate how to modern digital CCTV technology could enhance service provision.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i. Delegate authority to the Interim Strategic Director of Operations and Customer Services in conjunction with the Lead Member for Environmental Services including Parking to:**
 - a. Implement options A and B, see point 2.41.**
 - b. Commission expert resource to undertake a review of the CCTV network including options for joint/merged services and develop a proposal to reconfigure current CCTV arrangements as set out in option A, and report the findings to Cabinet in August 2017.**

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The provision of a CCTV service is a non statutory function of the council, at an annual cost of £545,000, see appendix A for a detailed list of the services. The two largest costs are line rental charges for fixed cameras and staffing.
- 2.2 The council's CCTV network was installed in 1996. It comprises 121 static hard wired, mainly analogue public space cameras and 110 car park cameras. The network has operated for 20 years and is now at the end of its serviceable life. Technological developments in CCTV equipment and the evolution of digital

cameras and wireless networks now enable more dynamic network configurations and much lower cost solutions.

- 2.3 In addition to the large network of cameras, the council owns a number of other cameras which are not affected by this proposal, including:
- 20 traffic cameras, primarily in Maidenhead and Windsor, which monitor the highway network.
 - Three cameras on the building at Tinkers Lane, pointed into the yard.
 - A small number of internal cameras in main offices.

- 2.4 The council is required to undertake a review of the effectiveness of its CCTV network each year covering: whether there is a pressing need for a camera in each location and is a camera a proportionate solution to the need identified. Statute requires that where need is not demonstrated, CCTV should be discontinued or modified. Two examples of councils that have recently decommissioned services are Westminster City Council and West Berkshire Council.

Does the CCTV control room operation provide demonstrable value?

- 2.5 Two of the main areas of operation and focus for the service are the detection and deterrence of crime; see table 1

Table 1: Performance summary	
Activity	Number
Thames Valley Police, TVP, visits to CCTV Control Room	1,655
TVP review of CCTV footage	572
Provision of video evidence to TVP	671
Individuals taken into custody due to assistance from CCTV/community radio	513
Arrests supported / resulting from CCTV activity	Unknown

- 2.6 It is difficult to quantify the impact that CCTV networks have on deterring crime, but research¹ conducted by the College of Policing² on the effects of CCTV on crime reviewed CCTV systems in car parks, city and town centre locations, public housing estates and public transport. The research found that CCTV resulted in a marked and statistically significant reduction in crime in car parks while the evidence was insufficiently clear to draw conclusions about effectiveness of CCTV networks in cities and town centres. It determined that CCTV was most effective when directed against specific types of crime. It is effective at reducing theft of and from vehicles, but has no impact on levels of violent crime.
- 2.7 In reviewing the council's CCTV service Thames Valley Police, TVP, have been consulted, to understand the value the council's CCTV control room provides to the local policing operation. TVP do not record specific management information relating to the contribution of CCTV evidence to the investigations or how many of the arrests cited in Table 1 result in a successful conviction because of CCTV support.

¹ College of Policing (2013) 'The effects of CCTV on Crime' [Online], Available: <http://library.college.police.uk/docs/what-works/What-works-briefing-effects-of-CCTV-2013.pdf>

² College of Policing Limited – The UK professional body for Policing

- 2.8 The council's control room operatives are connected to the police airwave radio system with a direct call sign enabling active support and communication at any time of day with police resources on the ground across the borough. The Local Policing Area team cite the service as an important resource when dealing with crime and in managing the deployment of its resource/patrols, particularly for early intervention in issues with the potential to escalate. CCTV is an important element of the policing and security arrangement associated with ceremonial events and guard changes in Windsor and major events across the borough e.g. Royal Ascot.
- 2.9 The Local Police Area team commenced a pilot in October 2016 to enable dynamic resource deployment using real time imagery from the CCTV network. The pilot included locating a police resource within the CCTV control room and focussed on issues arising from the night time economy, utilising town centre cameras predominantly.
- 2.10 The Local Police Area team has confirmed that they are not adverse to the council's proposals to reconfigure the CCTV network. They recognise the opportunity that new technology can offer to build a robust and dynamic solution that does not necessarily rely on such a large number of fixed cameras as current. TVP have three strategic principles for CCTV which they would like the council to embed in any new solution, these are:
- i. Effective CCTV coverage in Town Centre/Night Time Economy locations.
 - ii. CCTV cameras located at key entry/exit points to the Royal Borough.
 - iii. The ability to review recorded footage in a timely manner so as to support investigations and operations.

Community value

- 2.11 There is currently no indicator or performance measure that enables specific assessment or quantification of the value the CCTV Control Room provides to residents, beyond those detailed in Table 1. The council's annual resident survey has a specific section asking residents to indicate how much of a problem they feel anti social behaviour (ASB) issues are, see appendix B for most recent survey results. In summary a significant number of residents, over 80% in many cases, reported that ASB issues e.g. people using drugs, people being drunk or rowdy in public places etc. were not a very big problem or were not a problem at all.
- 2.12 CCTV networks are considered an important element of the overall strategy that Community Safety Partnerships and enforcement agencies implement in order to deter crime and anti social behaviour etc. It is possible that the survey results of the current perception of ASB may in part be connected to the presence of cameras within the community.

Parish Council and business community consultation

- 2.13 A consultation programme was implemented to encapsulate views from parish councils and members of the borough's business community on the value of the control room and CCTV services. This included:
- Two consultation workshops hosted at the Town Hall.
 - Consultation questionnaires sent electronically to all parish council clerks and to business and chamber of commerce networks via both Town Centre Managers.

- 2.14 Response was low:
- Three business representatives and the Windsor Town Centre Manager present at one session and just one parish council representative at the other.
 - Fifteen business replies to the questionnaire and one from parish councils, see appendix C for responses.
- 2.15 In summary, the business responses reported that the CCTV, control room and community radio added value by providing support to responses against shop lifting and attempted burglaries. There was some reference to CCTV providing reassurance and assisting with perceptions around safety.
- 2.16 A number of businesses reported that they have their own CCTV systems and that these, in a number of cases, also provide coverage of public areas in the vicinity of their premises. This has highlighted an opportunity to coordinate the mapping of all camera locations across the borough, creating a consolidated reference point that sets out all networks that are accessible to the police to assist with crime detection.
- 2.17 Consultees were asked to highlight five service areas from a comprehensive list of functions that, in their opinion, the council should prioritise expenditure on. Ten of the sixteen responses placed CCTV control room services in the top five listing.
- 2.18 Consultees were also asked whether their organisation would be willing to take on responsibility for the management and funding of CCTV either on an individual basis or as part of a wider consortium. Three businesses responded positively to this; one as part of a consortium and two on an individual basis. Further work is required to see if this could be viable.

CCTV and Control Room cost

- 2.19 The cost of providing the CCTV and control room services has historically been borne by the council. No partner enforcement agencies or members of the Community Safety Partnership have contributed towards its provision or operation, before 2016/17. This position changed slightly in 2016/17 with TVP contributing circa. £30,000 towards the cost, approximately 5% of the annual service cost. This contribution arose from a Police review of the funding arrangements it had in place for CCTV across its force area. The purpose of their review was to identify potential efficiency savings and to secure a more equitable funding arrangement that enabled a contribution to all authorities within the force area that have CCTV systems. Our understanding is that the Police have provided resource and funding for CCTV arrangements in parts of Buckinghamshire and Oxfordshire previously. TVP's contribution does not appear to be commensurate with the level of use of these services and the value the CCTV system and control room service is purported to add to their operation.
- 2.20 TVP have continued their strategic review of CCTV across the force area and commissioned the services of a technical expert for this purpose. The review is seeking to establish whether opportunities exist to harmonise CCTV arrangements across the Thames Valley area in a regional hub model. The review, completed in August 2016, suggests that the council should consider opportunities to merge its CCTV operation with Slough Borough Council and or SEGRO (Slough Estates); both have control room sites within 10 miles from the council's own control room.

2.21 TVP has confirmed in its report that it is willing to set aside £1,000,000 (in total) as a match funded budget to support the harmonisation of CCTV solutions across the force region. It also suggested the merger of the council's service with a partner organisation (Slough Borough Council and or SEGRO - Slough Estates) should be considered for implementation over a 2-3 year period.

Extent of the public space CCTV network

2.22 The Police CCTV report recognises that the council's system is a high cost solution and is the largest camera network of all Thames Valley local authorities. The Council has approximately 60 more cameras than Slough Borough Council, the second largest network with 168 cameras. An extract of the report is contained in appendix D.

2.23 The most recent review of the CCTV network, in developing this proposal, has highlighted 30 camera locations that are used infrequently or have become operationally unviable for a number of reasons for instance: physical changes in the surrounding environment that obscure sight lines etc. The council should consider the cessation of these camera locations in accordance with the appropriate codes of practice. It is proposed that these cameras are incorporated in the full technological review of the existing system. Proposals will be included in the future report to Cabinet. A list of the identified sites is included in appendix E.

Capital investment

2.24 The CCTV system and supporting operating systems are very close to the end of their operational life. Our camera systems are discontinued products and are not supported by the manufacturer. Our cameras and operating platforms are serviced and maintained by our maintenance contractor through the use of parts and consumables salvaged from second hand cameras or systems that are being decommissioned.

2.25 Clearly this position is unsustainable should the full network of cameras be maintained going forward. Investment will be required irrespective of the size of any future camera network as the operating platforms will need to be replaced. The council is committed to retaining CCTV capability; the level of investment needed to refurbish the system will be informed by a detailed review as set out in 2.26 below.

Further review of the CCTV system

2.26 Technological advances in CCTV equipment could provide an opportunity to consider a reconfiguration of the network and options for the 30 cameras identified for cessation. It is proposed that a full technological review be undertaken with a view to delivering a modern and dynamic solution along with further efficiency savings. It is likely that any new solution would move to the use of deployable digital camera units alongside a reduced number of upgraded/converted fixed camera locations. It is recommended that the council seek expert advice to undertake this review and that a detailed proposal is developed for consideration by Cabinet in August 2017.

2.27 Opportunities to combine CCTV and Control Room services with nearby operations e.g. Slough Borough Council or SEGRO – Slough Estates as identified in the Police review could be incorporated into this work and included within the options appraisal provided to Cabinet.

2.28 A detailed appraisal of each option considered for this service is outlined in appendix F, see table 2 for a summary of the options. :

Table 2 – Options Summary		
	Option	Comments
A	<p>Complete a detailed review of the remaining CCTV network and produce an options report for developing and implementing a modern and resilient system:</p> <ul style="list-style-type: none"> • Utilising digital deployable camera technology. • Working collaboratively with partners (TVP) and utilising all CCTV resources across the Borough. • Incorporate options for shared/merged services. <p>The recommended option</p>	<p>Technological advances in CCTV equipment will facilitate the development of a dynamic agile network. This will rely less on hard wired fixed camera installations and utilise deployable digital wireless cameras enabling further efficiency savings. This option may allow us to further reduce the overall number of cameras in use.</p> <p>Police colleagues support the development of the network and have requested the inclusion of three strategic principles.</p>
B	<p>Implement new operational and staffing arrangements for manned reactive operations that are proportionate to the needs of the borough and reflect the peak demand of the service as detailed in Appendix G.</p> <p>The recommended option</p>	<p>Detailed comments are provided at appendix F & G. These appendices will be considered as Part II items as is standard practice for staffing matters.</p>
C	<p>Decommission 30 CCTV cameras identified by the service review as low use or operationally unviable sites.</p> <p>Not recommended</p>	<p>It is proposed that 30 sites will be incorporated in a full technological review of the system reported to Cabinet in August 2017. Detailed comments provided at appendix F.</p>
D	<p>Do nothing</p> <p>Not recommended</p>	<p>The opportunity to enhance service provision would not be realised. This option would carry significant risk of service failure due to the age and condition of the existing CCTV infrastructure.</p>
E	<p>Cease all CCTV and control room operations.</p> <p>Not recommended</p>	<p>This option compromises effective policing of the Borough by TVP. It would also remove the council's capability to field out of hours contacts and deal with emergency escalations outside of normal operating hours.</p>

3. KEY IMPLICATIONS

Table 3: Defined outcomes - CCTV

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Technological review of the CCTV network complete and report presented to Cabinet	25/08/17	24/08/17	28/07/17	21/07/17	01/08/17

4. FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 £20,000 of expenditure will be required to support the procurement of expert technical assistance for the detailed technical review of CCTV network. This expenditure will be accommodated from within existing resources.
- 4.2 The financial details of option B are contained in appendix D.

5. LEGAL IMPLICATIONS

- 5.1 The council's CCTV provision is in support of the council's duties to provide safe and well managed public spaces for its residents rather than because the operation of CCTV by a local authority is required by statute. Elements of the service are bound by contract e.g. BT camera line rental and maintenance and repair contracts. The legal agreements will need to be varied or in some cases ceased should the council's service change. These changes will need to be implemented in line with the change or termination terms of each agreement.
- 5.2 The review of the CCTV network and the cessation of any locations where a 'pressing need' for a CCTV camera solution cannot be evidenced will support compliance with the CCTV code of practice.

6. RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
Reduction in crimes detected and arrests made.	Low	TVP colleagues advise that CCTV is one of a number of mechanisms that can potentially be utilised for crime detection. TVP are unable to confirm whether arrests supported by CCTV previously would not have occurred if CCTV was not available. The use of modern technology will enable dynamic deployment that will continue to support crime detection and investigation.	Low

Risks	Uncontrolled Risk	Controls	Controlled Risk
Negative PR and potential reputational damage.	Medium	The council is not ceasing this service as other authorities have. It is however seeking to deliver it in a different way that utilises modern and flexible technology. PR programme to be undertaken to ensure people understand how the system works.	Low

7. POTENTIAL IMPACTS

Community Cohesion

- 7.1 The council has engaged with Community stakeholders during the course of developing the proposals set out in this report.

Consultation

- 7.2 This report is scheduled to be considered by overview and scrutiny committees. The comments received will be made available to Cabinet.
- 7.3 The Council has consulted with key partners and stakeholders on this matter, including:
- i. Meeting with Local Police Area Commander and Senior Police Management.
 - ii. Parish council consultation workshop.
 - iii. Business/Chamber of Commerce consultation workshop.

8. TIMETABLE FOR IMPLEMENTATION

Table 5: CCTV Implementation Timeline

19 Jan 2017	Corporate Services Overview & Scrutiny Meeting
24 Jan 2017	Crime & Disorder Overview & Scrutiny Meeting
26 Jan 2017	Cabinet
06 Feb 2017	Call in period ends
Feb – Jul 2017	Full technological review completed
Aug 2017	Full technological review reported to Cabinet

9. APPENDICES

- Appendix A List of CCTV Control Room Functions
- Appendix B Resident Survey Extract – Anti Social Behaviour
- Appendix C Parish Council & Business Consultation Response Summary
- Appendix D Thames Valley Police – Strategic CCTV Review Extract
- Appendix E CCTV Locations Identified for Removal
- Appendix F Options Appraisal (Part II)
- Appendix G Proposed Staffing & Operational Arrangements (Part II)
- Appendix H CCTV Control Room Demand Profile (Part II)

10. BACKGROUND DOCUMENTS

- Cabinet Paper – Delivering Differently in Operations and Customer Services – June 2016.

11. **CONSULTATION (MANDATORY)**

Name of consultee	Post held	Date sent	Commented & returned
Internal			
Cllr Carwyn Cox	Lead Member Environmental Services (inc Parking)	03/01/17	04/01/17
Andy Jeffs	Interim Strategic Director of Operations and Customer Services	23/12/16	30/12/16
Alison Alexander	Managing Director/ Strategic Director Adults, Children and Health	23/12/16	Throughout 31/12/16
Russell O'Keefe	Strategic Director of Corporate & Community Services	23/12/16	
Rob Stubbs	Head of Finance & Deputy Director of Corporate & Community Services	23/12/16	
Mark Lampard	Finance Partner	23/12/16	23/12/16
Terry Baldwin	Head of Human Resources	23/12/16	
Sean O'Connor	Shared Legal Services	23/12/16	
Paul Roach	Town Centre Manager (Windsor)	23/12/16	23/12/16
Steph James	Town Centre Manager (Mhd)	23/12/16	
External			
Superintendent Rai	Local Police Area Commander	30/12/16	07/01/17

REPORT HISTORY

Decision type: Key decision Yes	Urgency item? No
Forward Plan entry: 22/09/16	
Report Author: Craig Miller, Head of Community Protection & Enforcement	

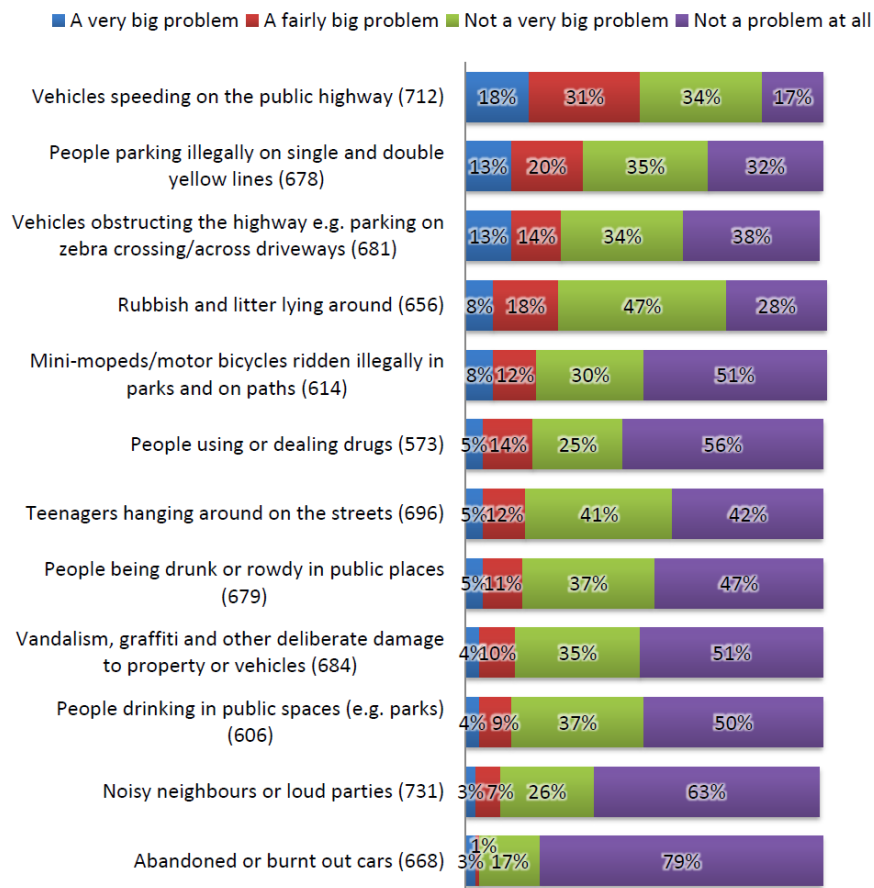
Appendix A – CCTV/Control Room Services

CCTV/Control Room Services	
Service Functions	Comments
121 Public Space Cameras	<ul style="list-style-type: none"> • Predominantly analogue hard wired cameras made up of a combination of urban and semi-rural locations; • Each hard wired camera requires a BT red care line to transmit images from the camera to the CCTV control room.
110 Public Car Park Cameras	<ul style="list-style-type: none"> • Assists with dealing with customer queries and machine problems etc. • Intention would be to include this within any joint venture arrangement to work with a third party provider for car park provision.
3 Thames Valley Police Radio Channels	<ul style="list-style-type: none"> • Enables direct contact for TVP resource with the control room to request intelligence from camera images.
100 Community Radio Users	<ul style="list-style-type: none"> • Control Room acts as the central contact point for all community radio users e.g. helping to track shoplifters etc.
Flood Telemetry System	<ul style="list-style-type: none"> • Monitoring of the gully and watercourse telemetry system that alerts for potential flooding incidents.
Out of Hours Contact Point	<ul style="list-style-type: none"> • Control Room responds to all calls received out of normal council opening hours.
Major/Emergency Incident Support	<ul style="list-style-type: none"> • Control Room & CCTV are utilised as a contact point and intelligence gathering mechanism during such events.
Evidence support and evidence bundle provision to Thames Valley Police	<ul style="list-style-type: none"> • Currently no charge is made for the man hours and DVD supply to TVP.
Civic/Ceremonial Event Support	<ul style="list-style-type: none"> • Camera support to TVP with Camera Operator resource provided to TVP Silver Command Point. • Review of Guard route when Guard change occurs.
Public Space Accessibility	<ul style="list-style-type: none"> • Control of Access to Peascod Street and Lower Peascod Street etc. (gate entrance & raising bollard).

Appendix B – Residents Survey Extract – Anti Social Behaviour

Anti-social behaviour

Figure 27: Q23 Thinking about your local area, how much of a problem are the following... (All valid responses)



UNWEIGHTED SAMPLE BASES IN PARENTHESES

Figure 30 shows the proportion mentioning each issue as a problem (a very or fairly big problem) over time. Reversing the observation made in 2014 that the general trend was one of perceptions of problems falling, there has been a general upward trend in the extent to which these issues are perceived as problems this year. The sharpest increase has been with regard to the extent to which people using or dealing drugs is perceived as a problem; from 13% in 2014 to 19% this year. Perceptions of this issue as a problem fluctuates from year to year however, as in 2012, 18% of residents perceived it as a problem.

Appendix C - Parish Council & Business Consultation Response Summary

Question	Business 1	Business 2	Business 3	Business 4	Business 5	Business 6
How has the council's public space CCTV network added value?	Reassurance	Allowed police to be directed to incidents	Tracking shoplifters	Incidents of theft and disorder have been responded to	Tracking	No
Are your customers / the wider community aware of council CCTV cameras?	Expected by the community	Some customers are aware, potential criminals are aware	Some	yes	yes	no
Does your organisation have CCTV cameras? Do they cover public space around your building?	yes and yes	Yes, but the police should not have to rely on private operators	yes and yes	internal	yes	internal
How should the council prioritise its spending? 52	Eco Dev & Regen Reg & Enf Services Community Safety Children Services Parks, Open Spaces & Cemeteries	Public space cctv Town centre management Licensing Parks open spaces and cemeteries Leisure services	Town Centre Management Public Space CCTV Emergency Planning Children's Services Drug and Alcohol Service	Town Centre Management Licencing Reg and Enf Services Public Space CCTV Community Wardens	Public Space CCTV Town Centre Management Public Transport Economic Dev and Regen Parks, open spaces and cemeteries	Public Transport Children's Services Licencing Eco Dev and Regen Town Centre Management Drug and Alcohol Service
Would your organisation be interested in funding and operating the CCTV camera network?	No	No	Yes, individually	No	No	No

Question	Business 7	Business 8	Business 9	Business 10	Business 11	Business 12
How has the council's public space CCTV network added value?	Arrests	Perception of safety, reassurance, driving out crime	Incidents involving the police	Attempted robbery, feeling of safety, high risk town	Kept us informed of potential trouble-makers	Helped with rape case in Grenfell Park, armed theft in Wootton Way
Are your customers / the wider community aware of council CCTV cameras?	most	Yes	yes	yes	no	Aware it is present but not exactly where
Does your organisation have CCTV cameras? Do they cover public space around your building?	yes	yes and yes	yes and yes	internal	internal	No
How should the council prioritise its spending?	Public Space CCTV Community Safety Emergency Planning Reg and Enf services Community Wardens	Public space CCTV Eco dev and regen Town Centre Management Community Wardens Reg and Enf services	Ed Services Adult Services Town Centre Management Leisure Services Public Space CCTV	Ed Services Eco Dev and Regen Leisure Services Town Centre Management Services Waste and Recycling	Drug and Alcohol Highways and Transport Public Space CCTV Children's Services Community Safety	
Would your organisation be interested in funding and operating the CCTV camera network?	Yes, individually	yes, consortium		no	No	yes, consortium

Question	Business 13	Business 14	Business 15	Parish Council 1
How has the council's public space CCTV network added value?	Confidence for staff in crime situations, increased networking amongst retailers, CCTV evidence supporting convictions, evidence gathering for "gangs" using M4 corridor	CCTV link with community radio allows quick response, several hundred incidents resolved via the two systems, good management during international events prevents reputational damage, night time economy - identifying criminals	Helps track shoplifters and enables police to secure a conviction, has assisted in getting stock back from overnight break-ins	No
Are your customers / the wider community aware of council CCTV cameras? 54	Yes but misunderstanding over who manages the system - Borough or police	Businesses are	Residents take for granted that there will be CCTV but are not aware who operates it	no
Does your organisation have CCTV cameras? Do they cover public space around your building?	internal	internal	Internal	Don't know
How should the council prioritise its spending?	Ed Serviceas Adult services Eco Dev and Regen Highways and Transport Waste and Recycling	Reg and Enf Services Town Centre Management Highways and Transport Emergency Planning Public Health	Adult Services Waste and Recycling Public Space CCTV Ed services Community Wardens	Parks, open spaces and cemeteries Public Space CCTV Reg and Enf services Planning and Planning Enf Community Wardens

Would your organisation be interested in funding and operating the CCTV camera network?	Yes, internally individually and externally as a consortium		No	No, would need to raise at PC mtg	
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Appendix D - Thames Valley Police – Strategic CCTV Review Extract

Location	Location	Other Towns Surveilled	Staffed operation: 24/7 or specific hours?	Number of operator consoles/control positions	No. of PTZ's Cameras	No. of Fixed Cameras	No. of cameras fully operational	No. of Cameras U/S, not working	Total No. of Cameras
BERKS	Reading Borough Council	Reading	Not 24/7 - approx. 21 hours per day	5	40	0	30	11	40
		UTMC	Not 24/7	2	42	0	34	8	42
		RBC Offices	Not 24/7	0	3	35	33	5	38
	Royal Borough Windsor and Maidenhead	Maidenhead	24/7	1	217	27	230	14	244
		Windsor	24/7	1					
		Ascot	24/7	1					
		Cookham	24/7	0					
Slough Borough Council - Old Town Hall	None - Slough Borough wide	24/7	3	86	82	168	0	168	
West Berks - previously monitored by RBWM	Previously Newbury, Hungerford, Thatcham, Lambourne, Theale, Pangbourne	No longer monitored	N/A					0	
BUCKS	Aylesbury Police Station	Aylesbury Town Centre	24/7	2	26	0	26	Nil	26
	Milton Keynes Police Station	Milton Keynes, Wolverton, Newport Pagnall, Denbigh North, Coachway	153 hours	11	51	0	47	4	51
	Wycombe District Council Offices	High Wycombe	Not 24/7	3	33	5	38	0	38
		Castelfield	Not 24/7	0	4	0	4	0	4
		Hazlemere	Not 24/7	0	1	0	1	0	1
		Marlow	Not 24/7	0	14	0	14	0	14
		Princes Risborough	Not 24/7	0	8	0	8	0	8
		Chesham	Not 24/7	0	13	0	12	1	14
		Amersham New Town	Not 24/7	0	8	14	22	0	22
		Amersham Old Town	Not 24/7	0	3	0	3	0	3
		Chalfont St Peter	Not 24/7	0	3	0	8	0	3
		Little Chalfont - (Snells Wood CP)	Not 24/7	0	1	0	1	0	1
		Beaconsfield Old and New town	Not 24/7	0	13	0	5	8	13
Bucks County Council (Bollard monitoring)	Not 24/7	0	0	1	1	0	1		
OXON	Abingdon Police Station	Abingdon, Wantage	24/7	1	29	0	28	1	29
		Thame, Didcot, Wallingford, Henley on Thames	24/7	1	61	0	61	0	61
	Banbury Police Station	Banbury	Not 24/7	1	31	2	30	0	
		Bicester	Not 24/7	1	30	11	41	0	
		Kidlington	Not 24/7	0	5	1	6	0	82
	Oxford Police Station	Oxford	Not 24/7	2	57	0	57	0	57
Witney Police Station	Witney, Marriott's Walk and Woolgate Shopping Centres	24/7	2	57	2	55	2	57	
	Carterton	24/7	0	4	0	4	0	4	
Totals				36	840	180	967	54	1021

Appendix E - CCTV locations identified by system review

CAMERA NUMBER	ADDRESS
106	King Edward VII car park, Datchet Road Windsor
107	King Edward VII car park, Datchet Road Windsor
109	Goswell Road Windsor
130	Home Park Recreation ground, Datchet road Windsor
139	St Leonards Road, Junction of Trinity place Windsor
148	Imperial Park, Imperial Road Windsor
524	Dedworth Centre, Hanover Way Windsor
525	Hanover Centre, Hanover way Windsor
408	Datchet Railway Station car park, The Avenue Datchet
312	Tenpin, St Cloud Way Maidenhead.
318	Crown Lane, Maidenhead.
321	Footpath, Stafferton Way – Braywick Road, Maidenhead.
326	Maidenhead Civic Amenity Site
328	Frascati Way, Maidenhead
330	Providence Place, Maidenhead
331	Desborough Park, Maidenhead
332	Oaken Grove Park , Maidenhead
651	High Street, Cookham
652	High Street, Cookham
701	Bridge to railway station, Coach park, Windsor
324	Boulton Lock car park, Maidenhead
207	Eton Wick Football Club car park.
333	Grenfell Park, Maidenhead.
334	Shifford Crescent, Maidenhead
335	Wessex Way, Maidenhead
336	Riverside Gardens, Maidenhead.
337	Bray Village Car park
523	Clewer Park, Windsor.
527	Wraysbury car park
528	The Green, Wraysbury

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Title:	Parking Provision for the Borough
Contains Confidential or Exempt Information?:	Main body of the report –No - Part I / YES – Appendix A & B - Part II - Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
Member reporting:	Councillor Carwyn Cox – Lead Member for Environmental Services including Parking Councillor David Evans – Principal Member for Maidenhead Regeneration & Maidenhead
Meeting and Date:	Cabinet - 26 January 2017
Responsible Officer(s):	Russell O’Keefe – Strategic Director of Corporate and Community
Wards affected:	All

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REPORT SUMMARY

1. This report details the output of an initial assessment of future parking demands and needs within the Royal Borough. It highlights that parking provision in Maidenhead and Windsor are at capacity and additional provision is required.
2. A draft parking plan, costing approximately £9,960,000, if fully implemented, has been developed which is fully consistent with projections for need for parking in the Borough.
3. The plan also confirms the overriding principle that parking needed to support new residential development will be provided as part of each these developments.
4. Cabinet is asked to approve the principles of the plan, authorise the use of external expert advisors to undertake detailed feasibility work for all recommended future parking provision options. The parking plan will then be finalised and an investment case provided to full Council on 25 April 2017 for approval.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i) Approves the direction of the draft future Parking Plan.
- ii) Authorises the completion of detailed feasibility assessments for the eight sites identified in Tables 1 and 2 for potential additional parking provision.
- iii) Delegate authority to the Strategic Director of Corporate and Community Services in conjunction with the Lead Member for Environmental Services including Parking and the Principal Member for Maidenhead Regeneration

and Maidenhead to finalise the Parking Plan and submit an investment case to full Council in April 2017 for approval.

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The regeneration programme, improved economic development opportunities, improved connectivity, and the borough's status as a major tourism destination does and will continue to generate an increase in parking demand across the borough.
- 2.2 Work has been undertaken taking account of all those areas in point 2.1 to analyse and better understand future parking need against current parking capacity.
- 2.3 A parking model has been developed that tracks the relationship between provision and demand. Tracking has been profiled over a three year period, to reflect the main impacts on provision e.g. business demand, development etc. see point 2.1.

Short stay vs long stay parking provision

- 2.4 There are a small number of locations where parking provision is specific e.g. long stay parking in sections of Hines Meadow car park and Stafferton Way etc. The majority of the council's car parks offer long and short stay options.
- 2.5 Location and tariff structures tend to be the main influences on how a car park is used. In view of this the model developed looks at spaces without reference to long or short stay. The council will have the opportunity through its future tariff setting strategy to drive and influence how particular locations or mitigating options are utilised.

Maidenhead current parking situation

- 2.6 A study completed by Peter Brett Associates in 2015 found that parking in Maidenhead was at 89% capacity and advised that full capacity could be reached or exceeded during 2016/17.
- 2.7 At the end of 2016 the position is that:
- Long stay parking provision in Maidenhead, season ticket and non-season ticket bays has now reached full capacity during the week.
 - There remains capacity in short stay parking in the town.
 - The council has approximately 400 requests for long stay parking season tickets from businesses in Maidenhead that it is currently unable to accommodate.
- 2.8 Maidenhead is going through a significant period of regeneration that will see the majority of car parking assets within the town centre temporarily removed and developed. The parking plan is based on the principle that parking temporarily affected by regeneration will be immediately replaced during construction and permanently provided within the developer's final scheme.

- 2.9 The principles in 2.8 have not been assumed for the redevelopment of Nicholson's multi storey car park. The council will have to mitigate the temporary loss of 734 town centre car parking spaces whilst the project is implemented.

Windsor current parking situation

- 2.10 Windsor continues to experience extremely high demand during peak holiday periods and at weekends. The two most popular car parks, River Street and Alexandra Gardens reach capacity in the peak season. However, the towns two overflow car park locations, slightly more distant from the centre, Windsor Dials and Alma Road operate effectively.
- 2.11 Residential parking in Windsor is at capacity due in the main to the historical configuration of the town and the constrained road network. Incidents of residents parking on double yellow lines and restricted areas are not uncommon despite certain council car parks being free of charge over night.

Parking Plan and options development

- 2.12 The council has used expert parking consultants to provide preliminary advice on potential options for additional car parking in certain locations across the borough. The Parking Plan, see appendix A, has drawn on the advice, the parking model detailed in 2.3 and seeks to ensure the council fully meets the current unmet parking demand and need and the impact of future development and regeneration plans. The Parking Plan provides and tracks indicative parking capacity, capital cost for implementation and net income potential and is consistent with projections for need for parking in the Borough.
- 2.13 A headline summary of the options for how additional parking is provided for Maidenhead and Windsor respectively is contained in Tables 1 & 2.
- 2.14 Development of the Parking Plan has and will continue to be dynamic as regeneration programmes are progressed and finalised. Elements will be phased alongside the phasing of the regeneration sites. This will be discussed in depth with the chosen Joint Venture Developer for the four town centre sites (York Road, West Street, St Clouds Way and Reform Road), once their appointment has been approved by Council in March.
- 2.15 Some of the options within the current plan are projections based on the principles that expert consultants have used for other sites in the borough. Feasibility work will be required for all options once the direction of the Parking Plan is approved. Work will commence immediately to finalise the plan and the investment case will be reported to full Council for approval in April 2017. Specifications for additional parking solutions will incorporate the provision of electric vehicle charging points in order to support more sustainable transport options.
- 2.16 The option of leasing some or all of the temporary deck solutions is being explored to determine whether this type of arrangement would provide better value for money. This work will inform the final plan and investment case that is taken to Full Council in April.

2.17 The parking plan also confirms the overriding principle that parking needed to support new residential development will be provided as part of each these developments. For example, there are over 4,000 new residential units planned for Maidenhead Town Centre and Maidenhead Golf Club and surrounding land and parking provision for these will be built into these schemes.

2.18 The Parking Plan also incorporates details of two private projects that may deliver new parking provision in Maidenhead. Analysis has shown that the mitigation of the parking pressures and need in Maidenhead is not reliant on this private provision subject to all of the options within the plan being implemented. This provision will however act as contingency should detailed feasibility of any of the other options suggest they are not viable.

Maidenhead

2.19 Options to provide additional car parking will be required immediately and in the short term in Maidenhead. The options highlighted utilise temporary decking solutions at existing car park locations in the main, but also include the implementation of an additional permanent level at the Stafferton Way multi storey car park.

2.20 Many of the existing car parks identified for temporary decks are located within regeneration opportunity areas. This dictates how long each solution can be in place and the period that income can be realised. As such, multiple sites have been identified for temporary parking solutions in order to mitigate the phasing of sites being available for use. Significant capital investment will be required to fully mitigate the parking issues in Maidenhead. Income will be generated during this period but there will not be sufficient time to fully recoup the capital sums invested through parking charges.

2.21 The income projections incorporated within the parking model and subsequent Parking Plan assume an average net income yield per space and 100% occupancy at this stage. The detailed feasibility assessment of each option will refine projections providing more accurate figures for each location.

Table 1: Parking provision options Maidenhead

Location & Option	Spaces
Temporary Solutions	
Town Hall – temporary deck	111
Braywick Park – additional deck	180
Reform Road – 3 or 4 decks	300
St Ives Road – 2 decks	200
Magnet Leisure Centre	125
Stafferton Way – 3 or 4 temporary decks – Nene Overland site	300
Permanent Solutions	
Stafferton Way – additional deck	125
Total spaces	1,341
Estimated capital cost	£8,660,000

- 2.22 The plan currently considers a temporary deck solution at Braywick Park in addition and separate from new parking that will be provided as part of the new leisure facility planned for this location. Similarly, the additional parking spaces delivered by the redevelopment of the Nicholson's Multi Storey Car Park have been factored in the capacity projections within the plan. The capital cost for this project and the new leisure centre car park have not been detailed in the plan as these will be the subject of specific and independent reports.
- 2.23 An option to bring the development of the new leisure centre parking provision forward to assist the mitigation of the short term parking issues in Maidenhead will be worked into the final plan and investment case for Council in April 2017.

Windsor

- 2.19 Analysis of parking demand and provision in Windsor has highlighted that there is sufficient demand to support the implementation of an additional deck at River Street car park. However, the installation of further decks at Alexandra Gardens and Windsor Leisure Centre do not appear to be financially viable based on projected new income generating through parking.
- 2.20 Future development at Windsor Racecourse may provide an opportunity to reconsider current coach parking arrangements in Windsor. This could facilitate the introduction of new car parking capacity on the current coach park site.
- 2.24 Further work is necessary to explore the option of deck solutions on existing car parks to provide new residential parking provision to mitigate the issues highlighted at 2.11. These options would not generate income based on current resident permitting arrangements and have not been included within the Parking Plan. They will be reported as discrete options.

Table 2: Parking provision options Windsor

Location & Option	Spaces	Estimated Capital Cost
Permanent Solution		
River Street	113	£1,300,000

Other parts of the Borough

- 2.25 Options for improving parking provision in other parts of the borough are also being explored including Ascot and will be encompassed in the final version of the plan and investment case for Council.

Table 3: Parking Provision Options Considered

Option	Comments
Develop a Parking Plan and complete a detailed feasibility assessment of all proposed options.	This option will facilitate complete mitigation of the future parking pressures and demands within the Royal Borough.
The recommended option	

Option	Comments
Do nothing. Not recommended	Parking provision in both Maidenhead and Windsor is at capacity. Failure to provide further parking provision may result in parking being displaced onto residential roads and/or people choosing not to visit the Royal Borough due to poor parking provision.
Develop a Parking Plan and complete a detailed feasibility assessment of selected parking provision options. Not recommended	This option would not fully mitigate the parking pressures and demands within the Royal Borough. It may however facilitate a decision that balances the risk of reduced provision against the impact on the public purse of capital investment for short term solutions. This option is worthy of further consideration once detailed feasibility work has been completed.

3. KEY IMPLICATIONS

3.1 Table 4: Parking provision defined outcomes

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Detailed feasibility assessment for all parking options completed and investment case presented to full Council.	31/03/17	25/04/17	-	-	25/04/17

4. DETAILS / VALUE FOR MONEY

- 4.1 Initial estimates indicate a capital investment of approximately £9,960,000 to mitigate all parking need and pressures. More detailed analysis is provided at Appendix B in the Part 2 element of the report.
- 4.2 Whilst the capital investment required for the proposed temporary parking options is significant, this does however support delivery of the Maidenhead regeneration programme. This programme will generate a significant capital receipt for the Council.

5. LEGAL IMPLICATIONS

- 5.1 The work to identify and determine future parking options itself has no legal implication, however, the options detailed within the Parking Plan are likely to

require significant legal and procurement advice. Details of this will be incorporated in the full Council report April 2017.

6. RISK MANAGEMENT

6.1 Table 5: Parking Provision

Risks	Uncontrolled Risk	Controls	Controlled Risk
Proposals for improving and increasing parking provision in the short and medium term are not met.	Medium	Finalisation of the Parking Plan and implementation of each option as per the timings of the plan will mitigate parking pressures and demand.	Low
Development and regeneration timelines change resulting in the Parking Plan being out of date and offering reduced mitigation of the parking pressure at that time.	High	A working group is in place that reviews regeneration and development plans and the parking plan to ensure both are cross referenced. This risk is however influenced by third party and external factors so can only be mitigated to a certain degree. The parking model is dynamic so can be flexed to reflect any changes.	Medium

7. POTENTIAL IMPACTS

- 7.1 Additional parking will reduce the levels of congestion supporting and promoting sustainable transport and integrate with air quality policies.
- 7.2 The council will need to consider current staff parking arrangements and consider alternative locations for staff parking in order to release prime town centre spaces for resident/visitor use.

- 7.3 The creation of a dedicated working group may be required should the Parking Plan be approved for implementation as a significant number of the options are scheduled for completion in Q2 2017/18.

8. CONSULTATION

- 8.1 This report is scheduled to be considered by the Highways & Transport Overview & Scrutiny Committee. Comments from the committee will be provided to Cabinet prior to determination.

9. TIMETABLE FOR IMPLEMENTATION

9.1 Table 5: Parking provision implementation timeline

Date	Details
26 January 2017	Cabinet considers Parking Provision paper
27 Jan – 3 Feb 17	Call in period
3 February 2017	Implementation if not called in.
3 Feb – 28 Feb 17	Detailed feasibility of parking provision options
March 2017	Parking Plan finalised
25 April 2017	Full Council considers investment case

10. APPENDICES

Appendix A: Future Parking Plan – Windsor & Maidenhead (Part II)

Appendix B: Parking Options – Financial Analysis (Part II)

11. BACKGROUND DOCUMENTS

None

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Councillor Carwyn Cox	Lead Member for Environmental Services inc. Parking.	17/01/17	17/01/17
Councillor David Evans	Principal Member for Maidenhead Regeneration & Maidenhead	17/01/17	18/01/17
Alison Alexander	Managing Director	29/12/16	31/12/16 & 04/01/17
Russell O'Keefe	Strategic Director for Corporate & Community Services	27/12/16	04/01/17
Andy Jeffs	Interim Strategic Director for Operations & Customer Services	29/12/16	30/12/16 & 04/01/17
Sean O' Connor	Shared Legal Services	04/01/16	
Rob Stubbs	Head of Finance	29/12/16	04/01/17
Mark Lampard	Finance Partner	29/12/16	29/12/16

Name of consultee	Post held	Date sent	Commented & returned
Terry Baldwin	Head of HR	29/12/16	04/01/17
Neil Walter	Parking Principal	29/12/16	
Lyn Hitchinson	Procurement Manager	04/01/16	

REPORT HISTORY

Decision type: Key decision – Yes Forward plan entry date: Nov 2016	Urgency item? No
Report Author: Craig Miller, Head of Community Protection & Enforcement	

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Report Title:	Financial Update
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	26 January 2017
Responsible Officer(s):	Russell O'Keefe, Strategic Director of Corporate and Community Services, Rob Stubbs Head of Finance.
Wards affected:	All

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REPORT SUMMARY

1. This report sets out the Council's financial performance to date in 2016-17. In summary there is a projected £473,000 underspend on the General Fund (see Appendix A) which is an improvement of £38,000 from the December financial monitoring report. This is due to a net increase in the underspend forecast in a number of service budgets, see section 4 for details.
2. The Council remains in a strong financial position, with the Council's combined General Fund Reserves of £6,333,000 (7.06% of budget) in excess of the £5,270,000 (5.88% of budget) recommended minimum level set at Council in February 2016.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet:

- i) Notes the Council's projected outturn position

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 As this is a monitoring report decisions are not normally necessary. No options have been listed in table 1.

Table 1: n/a

3. KEY IMPLICATIONS

- 3.1 The General Fund Reserve is £5,329,000 and the Development Fund balance is £1,004,000, see appendix B for a breakdown of the Development Fund. The combined reserves are £6,333,000. The 2016-17 budget report recommended a minimal reserve level of £5,270,000 to cover known risks for 18 months.

Table 2: performance of general fund reserves

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
General Fund Reserves Achieved	Below £5,000,000	£5,000,000 to £5,490,000	£5,490,000 to £6,000,000	Above £6,000,000	31 May 2017

4. FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1. The **Strategic Director of Adults, Children & Health Services** reports a projected outturn figure for 2016-17 of £57,573,000 against a controllable net budget of £57,381,000, an overspend of £192,000 (0.33%). This is a decrease of £5,000 on the overspend reported in December 2016. The significant changes from the previous month's report are:
- £157k increase in the cost of home to school transport. Bringing the total annual pressure against base budget to £500,000 (see point 4.2).
 - £107k increase in the placement costs of children in care (see point 4.3).
 - £70k increase in the placement cost of children with disabilities (see point 4.3).
 - £75k increase in the staffing cost of the MASH (see point 4.4).
 - £153k decrease in the placement costs for adults with a learning disability (see point 4.3).
 - £96k decrease in the placement costs for adults with mental health problems (see point 4.3).
 - £100k decrease in the cost of providing homecare and direct payments to adults (see point 4.3).
 - £50k reduction the cost of meeting deprivation of liberty safeguards (see point 4.5).
- 4.2. In the December 2016 the home to school transport budget was reported as overspent by £343k. It was noted that applications for transport were still being received. Applications processed over the past month have added significantly to the pressure on this budget, these applications include changes that follow from the new school year, when contract costs can move significantly both up and down. We continue to get school changes in the remainder of the year – often mainstream to special or change of special placement. Last year 51 pupils changed school between November and March at an incremental transport cost of £45k. Based on previous years in-year applicants, a further £50k has been estimated in respect of the final three months of the financial year. In total, the overspend this financial year is currently projected to be £500k. The eligibility for support for home to school transport was reviewed this year and policy changes agreed by cabinet in August that will take effect from September 2017. These changes, along with an anticipated change in next year's budget, will assist in the delivery of this service within budget in 2017-18.
- 4.3. Demand led budgets, for instance residential placement and homecare, vary throughout the year as numbers requiring care change and or the care

requirements or duration of existing placements change. Changes in the last month have resulted in a significant impact on the budget, favourable and adverse. The decrease in the cost of providing homecare arises from a reallocation of better care fund resources including slippage of funds from the previous financial year.

- 4.4. The additional cost of staffing in the MASH and Duty and Assessment Teams is due to:
- £55k due to an increase in ‘contacts’ to the MASH, resulting in an increase in the number of ‘contacts’ converting to a ‘referral’ requiring single assessments to be completed. The increase in numbers has not allowed for the reduction on agency staff – as initially anticipated.
 - £20k fees for the recruitment of agency staff to permanent posts.
- 4.5. The £50k reduction in the forecast cost of assessing for Deprivation of Liberty Safeguarding (DOLS) is due to a lower number of assessments forecast in the current year as a result of the difficulty in securing best interest assessors.
- 4.6. There are no projected variances to report within the HR budget.
- 4.7. The **Strategic Director of Corporate and Community Services** projects an improved underspend position of £64,000 on his 2016-17 controllable directorate budget of £4,291,000.

Key changes are an improved budget position on Visitor management, service improvements in Development and Regeneration, and a small fall in projected income from Planning applications, reflecting low receipts in November.

- 4.8. The **Interim Strategic Director of Operations and Customer Services** maintains the directorates 2016-17 budget underspend projection of £596,000 on his net budget of £21,637,000 moving only marginally against that reported in December.

Changes include stronger Highways development control income, further staffing pressures in Facilities management, and a slight hardening in the housing benefits subsidy year end projection.

REVENUE BUDGET MOVEMENT

- 4.9. Revenue budget movements this month are shown in table 3. An expanded full year Movement Statement has been included in the report in Appendix C.

Table 3: Revenue Budget Movement

Service expenditure budget reported to December Cabinet	£83,109,000
Delivering Adults Services (funded by Development Fund)	£200,000
Service expenditure budget this month	£83,309,000

Cash Balances Projection

4.10. Appendix D provides details of the Borough's cash balance which is based on very similar assumptions to the previous two months. There is still an expectation of requiring a short term loan or overdraft with further borrowing being necessary later in the new financial year. The budget report that will come to Cabinet in February will provide more details on our capital programme, cash balances and borrowing in 2017-18. This will allow the assumptions for future cash projections to be revised.

Capital Programme

4.11. The approved 2016-17 capital estimate is £47,490,000, see table 4. The projected outturn for the financial year is £41,989,000. This is an increase on the capital outturn in 2015-16 of £27,421,000.

4.12. Variances identified in the capital programme have resulted in £1,347,000 of budget no longer required in 2016-17. The majority of these savings relate to the revision of the Housing capital programme. The affordable home ownership capital programme will now, subject to approval in the 2017/18 capital programme, be used to fund the Brill House project in 2017-18 at a cost of £500,000. The £700,000 budget for provision of additional traveller pitches will no longer commence due to s106 funding not being received to part fund the project. In addition, schools schemes have been completed or revised resulting in a saving of £150,000.

4.13. Slippage to 2017-18 at a total of £4,154,000 has been identified to date. This includes regeneration schemes of which £2,700,000 is for the Nicholsons car park project which is currently at feasibility stage. Other schemes that will progress next year include the £500,000 Maidenhead station interchange and car park which is also at feasibility stage. The Victory Pavilion Centre project is currently under review, the £300,000 project will be carried out by the parish during 2017-18. Charters Leisure centre expansion is currently at design stage and £240,000 will be used in 2017-18.

4.14. See appendices E and F for further details. Table 5 shows the status of schemes in the capital programme.

Table 4: capital estimates

	Exp	Inc	Net
Approved estimate	£47,490,000	(£19,381,000)	£28,109,000
Variances identified	(£1,347,000)	£999,000	(£348,000)
Slippage to 2017-18	(£4,154,000)	£300,000	(£3,854,000)
Projected Outturn 2016-17	£41,989,000	(£18,082,000)	£23,907,000

Table 5: Capital programme status

	Report Cabinet Jan 2017
Number of schemes in programme	532
Yet to Start	17%
In Progress	56%
Completed	22%
Ongoing Programmes e.g. Disabled Facilities Grant	5%
Devolved Formula Capital Grant schemes budgets devolved to schools	0%

5. LEGAL IMPLICATIONS

- 5.1 In producing and reviewing this report the Council is meeting its legal obligations to monitor its financial position.

6. RISK MANAGEMENT**Table 4: risks resulting from this report**

Risks	Uncontrolled Risk	Controls	Controlled Risk
None			

7. POTENTIAL IMPACTS

- 7.1 None

8. CONSULTATION

- 8.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

9. TIMETABLE FOR IMPLEMENTATION

- 9.1 Implementation date if not called in: Immediately.

Table 5: N/A

Date	Details

10. APPENDICES

- 10.1** Appendix A Revenue budget summary
Appendix B Development fund analysis
Appendix C Revenue movement statement
Appendix D Cash flow projection
Appendix E Capital budget summary
Appendix F Capital variances

11. BACKGROUND DOCUMENTS

11.1 Budget Report to Council February 2016.

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr. Saunders	Lead Member for Finance.	3/1/2017	3/1/2017
Alison Alexander	Managing Director.	3/1/2017	3/1/2017
Russell O'Keefe	Strategic Director of Corporate and Community Services.	3/1/2017	3/1/2017
Andy Jeffs	Interim Strategic Director of Operations and Customer Services.	3/1/2017	3/1/2017
Rob Stubbs	Section 151 Officer.	3/1/2017	3/1/2017

REPORT HISTORY

Decision type: For information	Urgency item? No
Report Author: Richard Bunn, Chief Accountant 01628 796510	

SUMMARY	2016/17		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Adult, Children's & Health Commissioning	7,636	7,113	559
Schools and Educational Services	2,914	2,923	339
Health, Early Help & Safeguarding	10,411	10,438	76
Health and Adult Social Care	32,408	33,012	(754)
Human Resources	1,167	1,537	0
A,C&H Management	834	1,132	(28)
Total Adult, Children & Health	55,370	56,155	192
Better Care Fund-Expenditure	9,915	10,956	0
Better Care Fund-Income	(8,485)	(9,730)	0
Total Better Care Fund	1,430	1,226	0
Maintained Schools	42,127	39,553	0
Early Years Education and Childcare Provision	7,154	6,407	(27)
Admissions and Pupil Growth	545	381	(10)
Support Services for Schools and Early Years	1,714	1,602	(251)
High Needs and Alternative Provision	13,430	13,637	1,097
Dedicated Schools Grant	(64,970)	(61,580)	(809)
Total Schools Budget (DSG)	0	0	0
Total Adult, Children and Health Services	56,800	57,381	192
Director of Operations & Customer Services	(27)	377	0
Revenues & Benefits	816	719	71
Highways & Transport	6,125	6,378	10
Community, Protection & Enforcement Services	6,957	7,223	(563)
Customer Services	1,704	1,813	101
Technology & Change Delivery	2,915	2,687	(200)
Library, Arts & Heritage Services	2,316	2,440	(15)
Total Operations & Customer Services	20,806	21,637	(596)
Director of Corporate & Community Services	85	146	0
Planning, Development and Regeneration Service	(813)	(726)	(13)
Corporate Management	433	654	(25)
Performance	429	454	(20)
Democratic Services	1,955	1,895	14
Elections	261	263	0
Legal	104	98	(35)
Finance	2,353	2,365	(10)
Building Services	40	26	0
Communities and Economic Development	(801)	(884)	25
Total Corporate & Community Services	4,046	4,291	(64)
TOTAL EXPENDITURE	81,652	83,309	(468)

SUMMARY	2016/17		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Total Service Expenditure	81,652	83,309	(468)
Contribution to / (from) Development Fund	1,133	355	0
Pensions deficit recovery	2,115	2,115	0
Pay reward	500	5	(5)
Transfer to/(from) Provision for the clearance of Shurlock Road		(180)	0
Transfer to/(from) Provision for Redundancy		(422)	0
Environment Agency levy	150	150	0
Capital Financing inc Interest Receipts	5,128	5,258	0
NET REQUIREMENTS	90,678	90,590	(473)
Less - Special Expenses	(981)	(981)	0
Transfer to / (from) balances	0	88	473
GROSS COUNCIL TAX REQUIREMENT	89,697	89,697	0
General Fund			
Opening Balance	4,681	4,768	4,856
Transfers to / (from) balances	0	88	473
	<u>4,681</u>	<u>4,856</u>	<u>5,329</u>
NOTE Service variances that are negative represent an underspend, positive represents an overspend.			

Memorandum Item	
Current balance on the Development Fund	
	£000
Opening Balance	649
Transfer (to) / from other reserves	
Transfer from General Fund - sweep	
Transfer (to) / from General Fund - other initiatives	355
	<u>1,004</u>

Corporate Development Fund (AE35) £000		
Balance B/F from 2015/16		649
Transacted amounts in 2016/17		
To/From Capital Fund		0
To/From General Fund		
Transition Grant (2016/17 budget - February Council)	1,278	
Restructure of the Development and Regeneration service (2016/17 budget - February Council)	-56	
Minerals and Waste Strategy (2016/17 budget - February Council)	-61	
Adjustment to contribution due to revised New Homes Bonus (2016/17 budget - February Council)	-28	
Delivering Children's Services (March Cabinet)	-200	
Additional Transport Model costs (April CMT)	-43	
Heathrow Expansion (March Cabinet)	-30	
Delivering Operations Services (March Cabinet)	-100	
Road & Streetworks Permit scheme (March Cabinet)	-120	
Review of Sunday Parking charges (April Council)	-81	
Forest Bridge Contingency (CMT June 2016)	-100	
Dynamic Purchasing System (March Cabinet)	-4	
Forest Bridge Contingency no longer required - revenue budget removed	100	
Delivering Adults Services (Oct Cabinet)	-200	
		355
		<u><u>1,004</u></u>

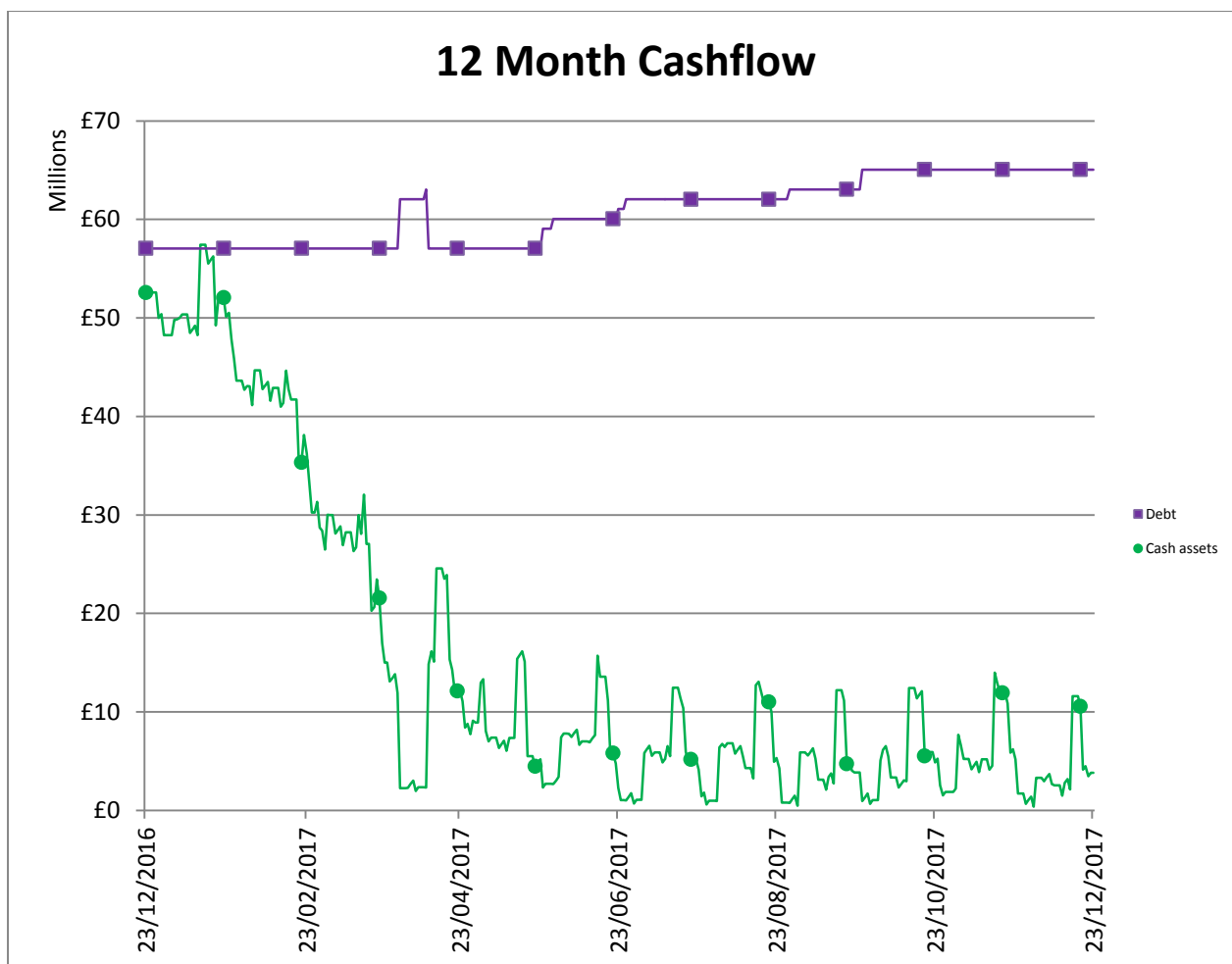
Appendix C

Budget Movement Statement 2016-17

	Funded by Development Fund (1)	Funded by the General Fund (2)	Funded by Provision (3)	Included in the original budget (4)	Total	Approval
	£'000	£'000	£'000	£'000	£'000	
Original Budget					81,652	
1 Transforming Services	200				200	Cabinet March
2 Disabled Facilities Grant				(302)	(302)	Council Feb.
3 Transport model	43				43	CMT April
4 Heathrow Expansion	30				30	Cabinet March
5 Redundancy cost			73		73	Cabinet May
6 Redundancy cost			92		92	Cabinet May
7 Desborough improvements		50			50	Cabinet March
8 Transforming Services	100				100	Cabinet March
9 NRSWA parking scheme	120				120	Cabinet March
10 Sunday parking	81				81	Cabinet April
11 Cleaning & maintenance costs at Cox Green Youth Centre		20			20	Council Feb.
12 Redundancy cost			96		96	Cabinet May
13 Forest Bridge Contingency	100				100	CMT June
14 Pay reward				191	191	Council Feb.
15 Pay reward				173	173	Council Feb.
16 Pay reward				131	131	Council Feb.
17 Dynamic purchasing system	4				4	Cabinet March
18 Redundancy cost			25		25	Cabinet May
19 Bus contract		44			44	Cabinet May
20 Loss of rental income		50			50	Cabinet June
21 Transforming Services		100			100	Cabinet June
22 Redundancy cost			18		18	Cabinet May
23 Redundancy cost			101		101	Cabinet May
24 Removal of Forest Bridge Contingency	(100)				(100)	Cabinet November
25 Redundancy cost			17		17	Cabinet May
26 Transforming Services	200				200	Cabinet October
Changes Approved	778	264	422	193	1,657	
Approved Estimate December Cabinet					83,309	

NOTES

- When additional budget is approved, a funding source is agreed with the Lead Member of Finance. Transactions in column 1 have been funded from a usable reserve (Development Fund).
- If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve. Transactions in column 2 are funded by the General Fund.
- A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 3 are redundancy costs funded by the provision for redundancy.
- Transactions in column 4 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year. An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.



Note 1 – Reduced Council Tax and Business Rates collections in February and March coupled with the commitment to pay out £16m of LEP funding in March 2017 is forecast to cause the decrease in cash balances towards the end of the financial year 2016/17.

Note 2 – An increase in borrowing by £5m is forecast in March 2017 to fund the cash shortfall created by the commitment to pay out LEP funding during the month. This is a short term requirement with the intention to repay the loan when the 2017/18 instalment of LEP funding is received in early April 2017. Further borrowing will be required later in the year with the first instalment of borrowing forecast towards the end of April 2017, coinciding with the April payroll date.

Note 3 – Assumptions may be revised when the capital programme for 2017/18 is approved by Council in February 2017.

	2016/17 Original Budget			New Schemes – 2016/17 Approved Estimate			Schemes Approved in Prior Years			Projections – Gross Expenditure				
	Gross £000's	Income £000's	Net £000's	Gross £000's	Income £000's	Net £000's	Gross £000's	Income £000's	Net £000's	2016/17 Projected (£'000)	2016/17 SLIPPAGE Projected (£'000)	TOTAL Projected (£'000)	VARIANCE Projected (£'000)	VARIANCE Projected (%)
Portfolio Summary														
Community & Corporate Services														
SMILE Leisure	428	(120)	308	1,378	(120)	1,258	46	(14)	32	1,184	240	1,424	0	0%
Community Facilities	155	0	155	330	(200)	130	17	0	17	347	0	347	0	0%
Outdoor Facilities	370	(100)	270	597	(154)	443	760	(486)	274	1057	300	1,357	0	0%
Property & Development	0	0	0	30	0	30	512	0	512	435	107	542	0	0%
Governance, Policy, Performance_Partnerships	588	0	588	340	0	340	406	0	406	746	0	746	0	0%
Regeneration & Economic Development	6,377	(185)	6,192	8,288	(495)	7,793	4,812	(1,075)	3,737	10,264	2,834	13,098	(2)	0%
Total Community & Corporate Services	7,918	(405)	7,513	10,963	(969)	9,994	6,553	(1,575)	4,978	14,033	3,481	17,514	(2)	(0)
Operations & Customer Services														
Technology & Change Delivery	0	0	0	0	0	0	335	(6)	329	335	0	335	0	
Revenues & Benefits	0	0	0	162	0	162	48	0	48	210	0	210	0	
Customer Services	0	0	0	100	0	100	276	0	276	376	0	376	0	
Green Spaces & Parks	343	(308)	35	436	(322)	114	269	(136)	133	705	0	705	0	0%
Highways & Transport	9,609	(3,155)	6,454	10,519	(3,555)	6,964	2,117	(892)	1,225	11,963	673	12,636	0	0%
Community, Protection & Enforcement Services	890	(380)	510	960	(380)	580	992	(721)	271	1,952	0	1,952	0	0%
Libraries, Arts & Heritage	367	(295)	72	367	(295)	72	468	(147)	321	835	0	835	0	0%
Total Operations & Customer Services	11,209	(4,138)	7,071	12,544	(4,552)	7,992	4,505	(1,902)	2,603	16,376	673	17,049	0	0
Adult, Children & Health														
HR	0	0	0	0	0	0	0	0	0	0	0	0	0	
Adult Social Care	41	0	41	48	0	48	217	(185)	32	267	0	267	2	5%
Housing	0	0	0	0	0	0	2,397	(2,017)	380	1,197	0	1,197	(1,200)	
Non Schools	0	0	0	134	(89)	45	305	(233)	72	439	0	439	0	
Schools – Non Devolved	4,550	(4,190)	360	5,732	(3,767)	1,965	2,043	(2,043)	0	7,625	0	7,625	(150)	-3%
Schools – Devolved Capital	250	(250)	0	964	(964)	0	1,085	(1,085)	0	2,052	0	2,052	3	1%
Total Adult, Children & Health	4,841	(4,440)	401	6,878	(4,820)	2,058	6,047	(5,563)	484	11,580	0	11,580	(1,345)	0
Total Committed Schemes	23,968	(8,983)	14,985	30,385	(10,341)	20,044	17,105	(9,040)	8,065	41,989	4,154	46,143	(1,347)	0

	(£'000)	(£'000)	(£'000)
Portfolio Total	23,968	47,490	41,989
External Funding			
Government Grants	(7,890)	(12,468)	(12,319)
Developers' Contributions	(933)	(5,845)	(4,695)
Other Contributions	(160)	(1,068)	(1,068)
Total External Funding Sources	(8,983)	(19,381)	(18,082)
Total Corporate Funding	14,985	28,109	23,907

Capital Monitoring Report - December 2016-17

At 31 December 2016, the approved estimate stood at £47.490m

	Exp	Inc	Net
	£'000	£'000	£'000
Approved Estimate	47,490	(19,381)	28,109
Variances identified	(1,347)	999	(348)
Slippage to 2017/18	(4,154)	300	(3,854)
Projected Outturn 2016/17	41,989	(18,082)	23,907

Overall Projected Expenditure and Slippage

Projected outturn for the financial year is £41.989m

Variances are reported as follows.

Governance, Policy, Performance & Partnership

CY07	Challenge Prize Scheme	(10)	0	(10)	Revised Estimate
CY09	Superfast Broadband in Berkshire (2014/16)	10	0	10	Unforeseen Costs

Schools - Non Devolved

CSDW	Prep work for future expansion schemes - 2013-14	(28)	28	0	Budget no longer required
CSEU	Riverside (Ellington) Primary expansion 2014-15	(37)	37	0	Final account now agreed
CSGM	Dedworth Green Drainage Improvements-2015-16	(14)	14	0	Budget no longer required
CSGU	Holy Trinity Sunningdale Bulge Classroom	(70)	70	0	Final account agreed.
CSFF	School Kitchens	(150)	150	0	Revised Business Case
CSGF	Woodlands Park School Roof-2015-16	(20)	20	0	Revised Business Case
CSHA	Woodlands Park School Internal Remodelling	170	(170)	0	Revised Business Case

Adult Social Care

CT43	Courthouse Road Conversion of Garage	2	0	2	Final cost of Gas Main
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Housing

CT51	Affordable Home Ownership Capital Investment	(500)	500	0	Budget no longer required. S106 funding will be used to fund the Brill House project in 2017/18
CT49	Provision of Additional Travellers Pitches 2014-15	(700)	350	(350)	Planning Permission refused/delayed
		<u>(1,347)</u>	<u>999</u>	<u>(348)</u>	

Slippage is reported as follows

SMILE Leisure

CZ44	Charters L.C. Expansion	(240)	0	(240)	Scheme at design stage
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Outdoor Spaces

CZ49	P&OS - Victory Field Pavilion Centre	(300)	300	0	Project review to be undertaken by Parish
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Highways & Transport

CD15	Bridge Strengthening Scheme	(65)	0	(65)	Victoria Bridge waterproofing scheme - slipped to next financial year due to other works in area.
CD72	Preliminary Flood Risk-Assessments	(18)	0	(18)	PFRA due 2017. Awaiting government guidance.
CD42	Maidenhead Station Interchange & Car Park	(500)	0	(500)	Scheme still in feasibility stage.
CD79	A329 London Rd/B383 Roundabout-Scheme Development	(90)	0	(90)	Slippage to supplement 'scheme delivery' budget in 2017-18 (if approved)

Property & Development

CX22	St Mary's Hse-External replace/decor roof 2014-15	(64)	0	(64)	Scheme to progress in 2017/18.
CX28	Ray Mill Road Residential Development	(43)	0	(43)	Project has commenced. The remaining budget will be required next year.

Regeneration

CI29	Broadway Opportunity Area-Nicholsons CP 2015-16	(2,700)	0	(2,700)	The construction of the extended car park is currently on hold and being reviewed. The project will not commence this financial year.
CI31	Community Infrastructure Levy CIL	(12)	0	(12)	Expenditure due to occur in April 2017
CI48	Development Manager, Maidenhead Regeneration	(100)	0	(100)	Reform Road feasibility work has been paused while the JV procurement progresses.
CX20	Ross Road - repairs & redecoration	(22)	0	(22)	Project to commence during 2017/18.
		<u>(4,154)</u>	<u>300</u>	<u>(3,854)</u>	

Overall Programme Status

The project statistics show the following position:

Scheme progress	No.	%
Yet to Start	92	17%
In Progress	296	56%
Completed	115	22%
Ongoing Programmes e.g.. Disabled Facilities Grant	28	5%
Devolved Formula Capital Grant schemes budgets devolved to schools	1	0%
Total Schemes	532	100%

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Agenda Item 8

By virtue of paragraph(s) 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

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of the Local Government Act 1972.

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